

State Plan for Independent Living (SPIL) for Arizona for 2014-2016

General Information

Designated Agency Identification

State:Arizona

Agency: Arizona Rehabilitation Services Administration

Plan for: 2014-2016

Submitted in fiscal year:2013

View grant [H169A130003](#) in the Grant Award screen.

Part I: Assurances

Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

Arizona Department of Economic Security Rehabilitation Services Administration

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

Not Applicable

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

Arizona Governor's Statewide Independent Living Council

1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. Yes

1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. Yes

1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Letitia M. Labrecque, Acting AZRSA Administrator.

Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;
- The development and support of a statewide network of centers for independent living;

- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. Yes

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

Yes

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. Yes

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. Yes

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. Yes

Section 3: Independent Living Services

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. Yes

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. Yes

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes

3.4 Participating service providers meet all applicable State licensure or certification requirements. Yes

Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. Yes

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. Yes

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. Yes

Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. Yes

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. Yes

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. Yes

Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. Yes

Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. Yes

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. Yes

Section 8: Protection, Use and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). Yes

Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying forms ED-80-0013 (available in [MS Word](#) and [PDF](#) formats) for the state independent living program (Part B) and the centers for independent living program (Part C).

The effective date of this SPIL is October 1, 2013.

Section 9: Signature for SILC Chairperson

Name Robert E. Michaels

Title SILC Chairperson

Signed? Yes

Date signed 06/28/2013

Section 9: Signature for DSU Director

Name Letitia M. Labrecque

Title Acting AZRSA Administrator

Signed? Yes

Date signed 06/28/2013

Section 9: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind? No

Name

Title

Signed? No

Date signed

Part II: Narrative: Section 1 - Goals, Objectives and Activities

Section 1: Goals, Objectives and Activities 1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name:Goal A

Goal Description:

Independent Living (IL) services needed by Persons With Disabilities (PWD) are identified.

Goal Name:Goal B

Goal Description:

Persons With Disabilities (PWD) access needed Independent Living (IL) services.

Goal Name:Goal C

Goal Description:

The Arizona Independent Living (IL) network is enhanced and expanded

Goal Name:

Goal Name:

1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
Goal A	Objective A1: Information that PWD need is	01/01/2014	09/30/2016

increased.

Measureable Indicators:

A1.1 Between January 2014 and September 2016 IL services listed in the 211 Arizona Community Information and Referral and CIL databases will each be increased by 50%.

Activities:

A1.1a AZRSA, in conjunction with the SILC, will contract with the Arizona 211 Community Information and Referral.

Due Date – December 2013

A1.1b Establish baseline number of records in 211 I&R database related to Independent Living.

Due Date – January 2014

A1.1c 211 Arizona Community Information and Referral has staff dedicated to IL.

Due Date – March 2014

A1.1d 211 identifies IL resources in rural areas.

Due Date – November 2014

A1.1e Cross populating 211 and IL Network databases.

Due date – December 2015

A1.1f Cross training of 211 and CIL I & R staff

Due date – December 2015

A1.1g Full implementation of IL services in 211 CIR call center.

	<p>Due date – September 2016</p> <p>Primary: DSU, in coordination with SILC</p> <p>Partners: 211 CIR, and CILs</p>		
Goal A	<p>Objective A2: Consumer satisfaction of the IL service delivery network is assessed.</p> <p>Measurable Indicator:</p> <p>A2.1 Annually a statistically significant number of consumers at each CIL will be surveyed to assess their satisfaction with the services they received.</p> <p>Activities:</p> <p>A2.1a Contract with an independent organization to conduct the survey.</p> <p>Due date – October 2014</p> <p>A2.1b Create a standardized survey instrument and methodology.</p> <p>Due Date – December 2014</p> <p>A2.1c Conduct the survey.</p> <p>Due date – March 2015 through September 2015</p> <p>A2.1d Distribute survey reports to CILs and SILC.</p> <p>Due date – November 2015</p> <p>Primary: DSU in coordination with SILC</p> <p>Partners: CILs</p>	08/01/2014	11/30/2015
Goal A	<p>Objective A3: The IL delivery service network reflects consumer service needs.</p>	03/01/2014	09/30/2016

Measurable Indicator:

A3.1 IL Services (as listed in the 704 Report) that AZRSA and CILs respectively provide are identified.

Due Date - September 2014

Activities:

A3.1a Create a data collection instrument.

Due Date – March 2014

A3.1b Conduct a review of the AZRSA and CILs to identify services and duplication.

Due Date – June 2014

A3.1c Write a report based on the data collected that will be used to inform the next SPIL.

Due Date – September 2014

Primary: SILC

Partners: AZRSA and CILs

Measurable Indicator:

A3.2 IL Network identifies methods to address duplication in provision of IL services.

Due Date – March 2016.

Activities:

A3.2a Distribute report to IL Network partners (reference A3.1c)

Due Date December - 2014

A3.2b Facilitate related agenda at IL Network meetings.

Due Dates – January 2015 through January

	<p>2016</p> <p>A3.2c Draft IL Network recommendation that will be considered in the next SPIL.</p> <p>Due Date – February 2016</p> <p>Primary: SILC</p> <p>Partners: AZRSA and CILs</p> <p>Measureable Indicators:</p> <p>A3.3 A statistically significant number of consumers will be surveyed to assess the IL services they need and compared to the IL services they received.</p> <p>Due Dates – December 2015</p> <p>Activities:</p> <p>A3.3a Create a data collection instrument.</p> <p>Due Date – March 2014</p> <p>A3.3b Conduct a consumer survey.</p> <p>Due Date – December 2014, 2015, 2016</p> <p>A3.3c Write a report based on the data collected that will be considered in the next SPIL.</p> <p>Due Date – March 2015, 2016</p> <p>Primary: SILC</p> <p>Partners: AZRSA and CILs</p>		
Goal B	<p>Objective B1: Employment for PWD is increased.</p> <p>Measureable indicator:</p> <p>B1.1 Percentage of successful employment outcomes, (i.e., status 26) of PWD receiving</p>	02/01/2014	09/30/2016

	<p>VR services from AZRSA is increased by 30%.</p> <p>Due Date – September 2016</p> <p>Activities:</p> <p>B1.1a Coordinate with SRC to explore strategies</p> <p>Due Date – March 2014</p> <p>B1.1b Implement jointly approved strategy</p> <p>Due Date – June 2014</p> <p>Primary: AZRSA</p> <p>Partners: CILs, SILC, SRC</p>		
Goal B	<p>Objective B2: Healthcare providers are accessible.</p> <p>Measurable Indicator:</p> <p>B2.1 50 primary care facilities/providers (PCPs) (e.g., diagnostic facilities, etc.) are in compliance with the U.S. Access Board’s standards for medical diagnostic equipment by September 2016.</p> <p>Activities:</p> <p>B2.1a Conduct survey of PCPs to assess compliance</p> <p>Due Date – September 2014</p> <p>B2.1b Convene a public forum of community stakeholders.</p> <p>Due Date – November 2014</p> <p>B2.1c Explore strategies to address the issue.</p> <p>Due Date – February 2015</p>	01/01/2014	03/31/2016

	<p>B2.1d Implement a strategy to address the issue.</p> <p>Due Date – March 2015</p> <p>B2.1e Conduct a survey of PCPs to assess compliance.</p> <p>Due Date – March 2016</p> <p>Primary: Arizona Center for Disability Law</p> <p>Partners: CILs, SILC, Arizona Department of Health Services (ADHS), Arizona Health Care Cost Containment System (AHCCCS), Arizona Medical Association and Arizona Hospital Association</p>		
Goal B	<p>Objective B3: PWD have access to assistive technologies (AT).</p> <p>Measurable Indicator:</p> <p>B3.1 Five hundred PWD download website guideline materials on how to navigate the complex durable medical equipment system by Sept. 30, 2016.</p> <p>Activities:</p> <p>B3.1a Designing an interactive web presence to provide information about navigating the customized, complex DME system.</p> <p>Due date – March 2014</p> <p>B3.1b Draft content pages, identifying appropriate links that will be offered to CILs to host on their respective websites Due date – March 2014</p> <p>B3.1c Activate website.</p> <p>Due date – September 2014</p> <p>B3.1d Develop and implement a promotional</p>	10/01/2013	09/30/2016

campaign for the website.

Due date – December 2014

B3.1e Assess and monitor website visits.

Due date – Quarterly 2015 and 2016

Primary: SILC in coordination with the CILS. SILC will monitor the implementation of the goal but the CILS and other stakeholders will implement the goal.

Partners: AZRSA, CILs, Governor's Council for the Blind and Visually Impaired (GCBVI), Arizona Council on Spinal Cord and Traumatic Brain Injury, Arizona Technology Access Program (AZTAP), and Arizona Long Term Care System (ALTCS)

Measurable Indicator

B3.2 Percentage of AT information specific to individuals that have combined vision and hearing loss to IL service providers is increased by 25% per FFY during the current SPIL cycle.

Activities:

B3.2.a Complete a survey of providers that work with the Combined Hearing and Vision Loss (CHVL) population to determine baseline information of service providers' knowledge.

Due Date – June 2014

B3.2.b Conduct focus groups of individuals with CHVL to assess their needs regarding AT and provider knowledge.

Due Date – December 2014

B3.2.c Disseminate AT needs information to providers that serve CHVL individuals.

	<p>Due Date – June 2015</p> <p>B3.2.d Conduct a follow-up survey to assess provider knowledge of AT needs of individuals with CHVL.</p> <p>Due Date – December 2015</p> <p>Primary: AZRSA</p> <p>Partners: Arizona Technology Access program (AZTAP), CILs, SILC, GCBVI</p>		
Goal B	<p>Objective B4: Youth with disabilities in Arizona access Independent Living services.</p> <p>Dates: April 2014 - September 2016</p> <p><u>Measurable Indicator:</u> In 2014, 2015 and 2016 up to 20 young people from across the state of Arizona participate in an intensive week-long forum designed to garner youth input on the SPIL and provide attendees with self-empowerment training, independent living skills and long-term peer support.</p> <p><u>Primary:</u> AZRSA, in coordination with SILC.</p> <p><u>Secondary:</u> CILs, Arizona Governor’s Council on Spinal Cord and Brain Injuries, Arizona State Rehabilitation Council, Arizona Developmental Disabilities Planning Council, Arizona Spinal Cord Association, YMCA and other IL partners.</p> <p><u>Activities:</u></p> <p>B4.1: Bring together representatives from various organizations including CILs, representative(s) from the State</p>	April 2014 – September 2016	

Rehabilitation Council (SRC), AZRSA, YMCA, Arizona Spinal Cord Injury Association, Arizona Governor's Council on Spinal and Brain Injury, Arizona Developmental Disabilities Planning Council, and others to establish the planning committee and begin development of the Arizona Youth Leadership Forum, (YLF); focus on establishing dates, task list, discuss location, assign responsibilities, and develop questions for youth on services and unserved areas.

April 2014, January 2015 and January 2016.

B4.2: AZRSA and SILC will coordinate the YLF with contracted event planner to secure YLF location including lodging and meeting rooms.

April 2014, January 2015 and 2016.

B4.3: Members of the YLF planning committee develop the program for the event, including session topics, presenters, social/recreation opportunities and other activities to be part of the YLF.

April 2014, March and April 2015 and 2016.

B4.4: Members of the YLF planning committee distribute program application and recruit attendees.

April 2014, March and April 2015, 2016.

B4.5: YLF planning committee members and organizations recruit YLF staff/volunteers.

	<p>April and May 2014, 2015 and 2016.</p> <p>B4.6: Members of the YLF planning committee along with event staff/volunteers conduct week-long YLF event.</p> <p>June 2014, 2015 and 2016.</p> <p>B4.7: Staff and volunteers from YLF event provide attendees with monthly follow up contact for peer support, mentoring and information and referral to resources as needed.</p> <p>July 2014 – September 2016.</p>		
Goal C	<p>Objective C1: Information that policy makers receive about Independent Living (IL) issues is increased.</p> <p>Measurable Indicator:</p> <p>C1.1 All State legislators receive information regarding needs (as prioritized by the AZ IL Network) of Arizonans with disabilities at least biannually.</p> <p>Activities:</p> <p>C1.1a Combine information gathered from PIB and SILC to develop a legislative packet to be presented to the legislators in the 2015 legislative session.</p> <p>Due Date – November 2013</p> <p>C1.1b Present information, approaches, strategies, findings, conclusions, and recommendations based on C1.1a to State and local policy makers in order to enhance independent living services for individuals</p>	10/01/2013	01/31/2014

	<p>with significant disabilities.</p> <p>Due Date – December 2013</p> <p>C1.1.c Draft a budget bill requesting IL funds to meet the needs outlined in the research.</p> <p>Due Date – January 2014</p> <p>C1.1d Identify sponsors for the Legislative Bill.</p> <p>Due Date – January 2014</p> <p>Primary: Arizona Center for Disability Law</p> <p>Partners: AZ CILs, Arizona Disability Advocacy Coalition (AZDAC), State Rehabilitation Council (SRC) and other IL stakeholders</p>		
Goal C	<p>Objective C2: Employment opportunities for PWD are increased.</p> <p>Measurable Indicator:</p> <p>C2.1 By Sept. 30, 2016, State appropriations for Arizona Vocational Rehabilitation Services (VR) are increased to 100% of the amount necessary for Arizona to receive its full Federal matching appropriation.</p> <p>Activities:</p> <p>C2.1a Draft a VR fact sheet.</p> <p>Due date – October 2013, 2014, 2015</p> <p>C2.1b Meet with Department of Economic Security Director.</p> <p>Due Date – October 2013, 2014, & 2015</p> <p>C2.1c Meet with Arizona Governor’s Policy Advisors.</p>	10/01/2013	09/30/2016

	<p>Due Date – November 2013, 2014, & 2015</p> <p>C2.1d Convene an IL stakeholders Summit.</p> <p>Due Date – January 2014, 2015, & 2016</p> <p>C2.1e Meet with State legislators to present fact sheets.</p> <p>Due Date – February 2014, February 2015, & February 2016</p> <p>Primary: Arizona Center for Disability Law</p> <p>Partners: IL Network partners, SRC, Arizona Spinal Cord and Traumatic Brain Injury Council, Arizona Council for the Blind and Visually Impaired and other stakeholders including SILC for purposes of monitoring the implementation of the SPIL.</p>		
Goal C	<p>Objective C3: Underserved populations of PWD receive services.</p> <p>Measurable Indicator:</p> <p>C3.1 By Sept. 30, 2016, cross train 4 Arizona Regional Behavioral Health Authorities (RBHAs) and the CILs on their respective peer mentoring models.</p> <p>Activities:</p> <p>C3.1a AZRSA will coordinate the cross training opportunities between RBHAs and CILs regarding their respective peer mentoring models.</p> <p>Due Date – March 2014</p> <p>C3.1b Magellan (Service area Maricopa County) and ABIL trained</p> <p>Due Date – September 2014.</p> <p>C3.1c Community Partnership of Southern Arizona (Service area Pima County) and</p>	01/01/2014	09/30/2016

	<p>DIRECT trained.</p> <p>Due Date – October 2015</p> <p>C3.1d Northern Arizona Behavioral Health Authority (Service area Mojave, Coconino, Apache Navajo and Yavapai Counties) and New Horizons and ASSIST.</p> <p>Due Date – November 2015</p> <p>C3.1e Cenpatico Behavioral Health of Arizona (Service area La Paz, Yuma, Greenlee, Graham, Cochise, Santa Cruz, Gila, and Pinal Counties) and SMILE and ABIL trained.</p> <p>Due Date – January 2015</p> <p>C3.1f Conduct and prepare report of outcome assessment of trainings.</p> <p>Due Date – March 2016</p> <p>Primary: AZRSA</p> <p>Partners: IL Network, ADHS</p>		
Goal C	<p>Objective C4: IL opportunities for PWD are increased.</p> <p>Measurable Indicator:</p> <p>C4.1 By Sept. 30, 2016, the state legislature will appropriate for FY 2017 a minimum funding level for a new center for independent living (CIL) in Mojave County.</p> <p>Activities:</p> <p>C4.1a Analyze disability demographics of Mojave County.</p> <p>Due Date – March 2014</p> <p>C4.1b Analyze rural CIL information in</p>	10/01/2013	09/30/2016

	<p>University of Montana database.</p> <p>Due Date – June 2014</p> <p>C4.1c Conduct IL Needs Assessment specific to Mojave County.</p> <p>Due Date – September 2014</p> <p>C4.1d Write a report based on findings from C4.1a, C4.1b, and C4.1c.</p> <p>Due Date – December 2014</p> <p>C4.1e The Department of Economic Security legislative liaison will present a report and a Bill draft to policy makers.</p> <p>The Department of Economic Security Legislative liaison will be given informational and educational materials, from the IL Network, DSU and SILC, for use in preparing a report and Legislative Bill to be proposed to policy makers.</p> <p>Due Date – August 2014</p> <p>Primary: IL Network</p> <p>Partners: IL Network, ACDL, AZDAC, AZRSA, Division of Developmental Disabilities, Arizona Commission for the Deaf and Hard of Hearing (ACDHH)</p>		
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1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

1) Native Americans 2) The deaf-blind community 3) Persons with a minority background

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

1) Native Americans - Mojave County 2) The deaf-blind community - Statewide 3) Persons with a minority background - Statewide

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

The AZSILC oversaw several needs assessments, and in every case, the greatest need identified was for more Information and Referral (I&R) services. Improving this service will impact all Arizonans with disabilities, including those from minority populations. Objective A.1 expands I&R services from a center-based system to a statewide system using Arizona’s 211 program.

Objectives B.1 and B.2 address employment and health care provision, respectively. In both cases, services to Arizonans with disabilities are abysmal. Services to minority populations are even worse. Improvements in both areas should have a positive impact on this population.

Another need raised was for more information about assistive technology (AT). This especially impacts the deaf-blind community. Objective B.3 sets up a system for delivering information about AT and then monitors how effectively it reaches this community.

Finally, Objective C.4 seeks to expand CIL services to Mojave County. A large role of the new center would be to provide services to the Mojave Native American Tribal Community.

1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2014 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				

Title VII Funds Chapter 1, Part B	291619			68000
Title VII Funds Chapter 1, Part C			1346385	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other				
Non-Federal funds - State funds				
Non-Federal funds - Other				
Total	291619	0	1346385	68000

Year 2 - 2015 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	306200			68000
Title VII Funds Chapter 1, Part C			1346385	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other				
Non-Federal funds - State funds				
Non-Federal funds - Other				
Total	306200	0	1346385	68000

Year 3 - 2016 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	321510			68000
Title VII Funds Chapter 1, Part C			1346385	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other				
Non-Federal funds - State funds				
Non-Federal funds - Other				
Total	321510	0	1346385	68000

1.3B Financial Plan Narratives

1.3B (1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Part B funds will be used for the following:

\$50,000 will be applied to Objective A1: Information and Referral services in the 211 and CIL databases

Funds included as part of the cost of the SILC resource plan will be applied to Objective A2: Consumer Satisfaction Surveys

Funds included as part of the cost of the SILC resource plan will be applied to Objective A3: Survey of IL services and possible duplication

\$10,000 will be applied to Objective B2: Healthcare providers are accessible

Funds included as part of the cost of the SILC resource plan will be applied to Objective B3: Navigating the DME system

Funds included as part of the cost of the SILC resource plan will be applied to Objective C1: Informing policy makers

\$5000 will be applied to Objective C2: Increase Arizona state appropriation of VR dollars

Funds included as part of the cost of the SILC resource plan will be applied to Objective C4: Appropriation of funds to support a new CIL in Mohave County Part C funds will be used to support CIL involvement in virtually every objective.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

Formal efforts to coordinate Federal and State funding for SILS and CIL programs services have generally been unsuccessful. Although highly successful in one part of the state, coordination has been spotty and inconsistent overall.

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

Not Applicable

1.3B(4) Provide any additional information about the financial plan, as appropriate.

Not Applicable

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

The SPIL objectives are consistent with and further the purpose of Chapter 1 of Title VII of the Act, as stated in section 701 of the Act. Those objectives include:

a) The objectives related to demonstrating ways to expand and improve IL services include A1, A2, A3, B3, and C3.

b) The objective related to developing and supporting statewide networks of centers for independent living is C4.

c) The objectives related to improving working relationships include B1, B2, C1, and C2.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

The SPIL objectives were developed with the direct involvement of the CILs. AZ SILC convened a meeting in January 2013 to review the 2011 SPIL and to develop and prioritize goals and objectives for the 2013 SPIL. Participants in that meeting included AZ SILC members and staff, DSU staff and CILs executive

directors, CIL board members and staff and other stakeholders. The group collectively proposed and reviewed the goals and objectives and prioritized them accordingly. Additionally, AZ SILC and DSU staff jointly worked to draft the goals and objectives for the new SPIL. The CIL executive directors had opportunity to incorporate into the SPIL their respective priorities and objectives as they reviewed the draft and provided editorial comment on the content of the document.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

The DSU, AZ SILC and the Arizona CILs maintain a close working relationship to maximize cooperation and coordination. Gathering as the “IL Network,” they meet on a regular basis and jointly plan and coordinate conferences, trainings, workshops and other related activities for their staff and the community. Both the DSU and CILs are actively participating on the SILC. The IL Network meets quarterly to review the SPIL, present an overview of their respective organizations, accomplishments, issues, challenges, and consider how to expand the IL network. DSU and CILs will provide SILC with their RSA-704 and related reports. CILs will provide the SILC with results of their respective consumer satisfaction surveys.

Other stakeholders include:

Government agencies such as the Arizona Health Care Cost Containment System (AHCCCS), the Arizona Department of Health Services (DHS), the Arizona Department of Economic Security (DES), Division of Developmental Disabilities, and Division of Aging and Adult Services.

Other Governor’s Councils such as the Governor’s State Rehabilitation Council, Governor’s Council on Spinal and Head Injuries, Governor’s Council on Blindness and Visual Impairment, Arizona’s Governor’s Developmental Disabilities Planning Council, and Arizona Commission for the Deaf and Hard of Hearing.

Disability Groups/Associations such as the Arizona Center for Disability Law, Client Assistance Program, Arizona Disability Advocacy Coalition, Arizona

Council of the Blind, National Federation of the Blind of Arizona, American Foundation for the Blind, Brain Injury Association of Arizona, and Arizona Spinal Cord Injury Association.

Providers and other advocacy and disability groups such as The Arizona Disability Advocacy Coalition, The Arizona Technology Access Project, The Arizona Spinal Cord Injury Association, The Board of Directors of the Arizona Center for Disability Law, The Aging and Disability Resource Center, The Arizona Division of Emergency Management and People First of AZ.

1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

The Older Individuals who are Blind (OIB) program authorized by Chapter 2, Title VII of the Act, is operated by the DSU and coordinated with the (SILS) Spell it Out program to ensure that the two programs complement each other in relation to the array of services offered and to avoid unnecessary duplication of services. Objective A3 in this SPIL is structured to further the coordination of specialized services between the SILS and CILs programs to ensure that funding is maximized, services are expeditious, and that duplication is minimized.

In relation to specific services:

Developmental Disabilities Services:

ABIL has a DDD grant to provide self-determination and self-advocacy skills training in groups and 1-1 for people who qualify for DDD services (This is My Life). ABIL has a Community Living Options Program that works with people with intellectual disabilities that do not qualify for AZ DD services to help them learn IL skills, receive peer mentoring, find housing, education, employment, computer training, volunteer positions, community resources, and increase self-esteem/ self-confidence.

ASSIST works with DDD and ALTCS only with services that pertain to IL. In this case, ASSIST takes the lead in providing services to clients under DDD and ALTCS, and provides AT, IL, and equipment to clients.

DIRECT Center for Independence, Inc. provides the following services in Pima and County: This is My Life Program, a self-advocacy, self-determination program for individuals with DD, encourages voice and choice in goal setting.

DSU coordinates services with the state Division of Developmental Disabilities to ensure that services being provided by that agency are not being duplicated by the DSU.

New Horizons provides job-related and other essential transportation services to people with developmental disabilities, and also assists with general CIL services.

Housing:

ABIL provides Home Modifications to consumers that are receiving AZ Long Term Care services or live in the cities of Phoenix, Mesa, Glendale and Peoria. Resources for those cities are provided with funding under Federal Community Development Block Grants (CDBG). Unfortunately, the CDBG grant funds are being reduced each year. ABIL also provides temporary transition housing at its Mast House for consumers who need transition housing for up to 8 weeks maximum.

ASSIST works with Navajo Housing Authority on the reservation and advocates, on behalf of its consumers, for accessible homes.

DIRECT Center for Independence, Inc. provides the following services: referrals to housing resources through Information & Referral services. The Home Access Program, which enables individual homeowners with disabilities to remain living at home by providing free home adaptations, through, Pima County, City of Tucson, and Mercy Care funds, thus preserving individuals' quality of life and saving society tens of thousands of dollars.

DSU does not, through the Independent Living Rehabilitation Services program, coordinate any housing services. Referrals are made to appropriate community and state agencies that are designed to assist individuals with housing needs.

New Horizons provides Home Modifications through a VR contract. New Horizons also receives and follows-up on numerous requests to find affordable, accessible, safe housing and refers to the proper agencies people that are having landlord/tenant disputes.

SMILE CIL currently provides housing services in the areas of emergency housing repair and home modifications. To maintain independence in their own home, SMILE provides the consumers with home modifications. Additionally, emergency home repairs are done when funding permits to provide consumers' safety in their own homes. All services provided by SMILE CIL in housing is for consumers that own their own homes. Consumers requesting other housing needs are referred to the appropriate service agency in the service area.

Behavioral Health:

ABIL works with consumers regardless of their disability to provide a variety of programs that facilitate and enhance independent living. We do not provide professional counseling or case management for people with mental health disabilities, but many of the consumers who participate in our programs do have mental health disabilities.

ASSIST receives referrals from the mental health department for services that only pertain to Native Healing Services. Native Healing Services are used to restore and balance the client's mental well-being.

DIRECT Center for Independence, Inc. provides the following services: depending upon individual grant requirements, any individual with behavioral health issues can access any of DIRECT's programs; individuals with psychiatric disabilities are included in our target population.

DSU explores the existence of comparable benefits for clients that have independent living needs related to mental health needs. Referrals are made to appropriate community and state agencies that are designed to assist individuals with ongoing mental health needs.

New Horizons does not directly provide mental health services, but instead, makes referrals to appropriate agencies. However, New Horizons has a number of consumers with mental health issues involved in other programs and services.

SMILE CIL does not provide any direct services related specifically to mental health needs. The CIL does work with consumers with mental health needs on life skills to maintain and /or gain independence. SMILE refers consumers with mental health needs to the appropriate organization/agencies in the service areas.

Public Health:

ABIL works with consumers regardless of their disability to access the health care they need through peer support including working with peer mentors, advocacy and articles in our accessible newsletter with resources and updates. ABIL's Virginia G. Piper Sports and Fitness Center provides a variety of programs that individuals and community groups can participate in, including an aquatic center, wheelchair sports, weight lifting, adapted yoga, rock climbing, personal training and fitness consultation.

ASSIST works with and receives referrals from Indian Health Services. There is an array of services our program provides such as AT Devices, IL Services, and DME Equipment. In addition, ASSIST has a functional clinic in our building and works with consumers on a monthly basis.

DIRECT Center for Independence, Inc. provides the following services: information on the Freedom to Work program, which allows working individuals

to buy into AZ AHCCCS health insurance at very low rates; as well as Information and Referral services.

DSU explores the existence of comparable benefits for clients that have independent living needs related to medical needs. Referrals are made to appropriate community and state agencies that are designed to assist individuals with ongoing medical needs.

New Horizons provides non-emergency medical transportation daily and presents the Living Well with a Disability workshop periodically as funds allow.

SMILE CIL provides as part of Life Skills Training for Independence a program called Living Well with a Disability. This program is provided to individuals with significant disabilities that covers health related issues. The program teaches consumers how to Live Well With a Disability so that there are less chances of a secondary disability and how to maintain health to decrease medical needs.

Social Security Act - Title XVIII – Ticket to Work and Work Incentives Improvement Act

ABIL is an Employment Network for the Ticket to Work program. They offer services to beneficiaries of SSI/SSDI that result in self-supporting employment to eliminate dependency on cash benefits. They also provide Work Incentives planning so that beneficiaries return to work with the full understanding of how work will affect their benefits and that they can use the work incentives to ease back into the workforce without fear.

DIRECT Center for Independence, Inc. provides the following services: Work Incentives Planning & Assistance associated with the Ticket to Work program including Freedom to Work.

All existent medical benefits are considered comparable benefits by the DSU. Clients are required to utilize these benefits when available instead of utilizing funding from the DSU for an individual's independent living needs. As the DSU does not participate in long term medical care, referrals are provided to individuals in need of medical care to these programs when applicable.

New Horizons became an Employment Network in March of 2012 and is actively building this program.

Special Education:

ABIL does not provide direct services related to special education. ABIL does work collaboratively with school districts in Maricopa County through the "Empowering Youth In Transition" program providing both independent living

transition skills to students in special education classes in selected high schools and information tables at parent/youth/transition events.

ASSIST to Independence coordinates with the public, grant, and BIA school services that need to be provided to their students. ASSIST to Independence receives referrals for Independent Living services to the students within their home; at times the students may need Assistive devices on a loan basis until one can be provided to them.

DIRECT Center for Independence, Inc. provides the following services: Independent Living Skills training customized to the individual's needs, learning style and pace (money management, cooking, home management, bus training, and social skills).

DSU does not, through the Independent Living Rehabilitation Services program, coordinate any services related to special education. The DSU's Vocational Rehabilitation program does work with local schools to promote vocational rehabilitation for students with disabilities in those schools including individuals involved in special education.

SMILE CIL does not provide direct services related to special education. The CIL works collaboratively with school districts and other nonprofit organizations in Yuma and La Paz County to provide the necessary life skills training to individuals who are involved with special education. SMILE also provides advocacy services to individuals in special education as needed from referrals.

Transportation:

ABIL provides monthly presentations with Valley Metro public transit system to familiarize people (regardless of their disability) with the public transit options, and take them on a bus and light rail ride. ABIL also provides transit alerts (i.e., service changes, public forums) and advocacy opportunities via monthly newsletter, The Bridge, and our advocacy listserv, Empower!

ASSIST will transport clients that are being referred from DES, DDD, ALTCS, and the hospitals that need non-emergency medical transport to their dialysis and medical appointments.

DIRECT Center for Independence, Inc. provides the following services: training in the use of public transportation systems; referrals to community resources and services.

DSU, through the Independent Living Rehabilitation Services program, provides transportation specifically to aid in the provision of the services for clients. Training in the use of public transportation is also provided by the DSU.

New Horizons Independent Living Center remains an integral part of accessible transportation services in Yavapai County, a community with no public transportation resources. Utilizing 15 vehicles, they transport people with disabilities and frail elderly individuals to essential destinations like doctor offices and grocery stores. During the last fiscal year, NHILC provided almost 20,000 rides in the local community.

SMILE CIL provides travel training to consumers, as well as transportation services to consumers that use SMILE services. The transportation services are provided to consumers who cannot otherwise attend services.

Veteran Services:

Any of ABIL's programs are open to veterans, and we refer veterans out to other community resources when appropriate to get necessary services. Their WIPA program staff is knowledgeable about how veteran benefits are impacted by employment and help veterans understand this so they can make informed choices about employment.

At this time ASSIST does not work with the local VA departments, and refers consumers to the Navajo Housing Authority Services for reasonable accommodations.

DIRECT Center for Independence, Inc. provides comprehensive Information and Referral Services to veterans, including those that are using other DIRECT programs.

Veterans are welcome to use and benefit from all services at New Horizons Independent Living Center. We have 6 veterans in our relatively new Employment Network program. We also outreach to veterans via participation at the Veterans Job Fair, dissemination of our program information to US Vets, and participating in US Vets at a community meeting. A staff member is a member of the Mental Health Veterans Advocacy Council, which meets monthly. Veterans are invited to our various job readiness/ job search workshops.

SMILE CIL is working on building a stronger relationship with the other agencies in the service area to provide services to Veterans. SMILE has as a new goal, targeted outreach specifically to Veterans.

Vocational Education:

ABIL provides Work Incentives Planning and Assistance through our SSA contract for people regardless of their disability.

ASSIST works with the Navajo OSERS, only to provide IL Services. When a referral comes in for VR services, we will then refer the consumer to VR, as they

will assist the student with vocational education. ASSIST may at times provide dual services only pertaining to IL Services.

DIRECT Center for Independence, Inc. provides the following services: Work Incentives Planning & Assistance designed to assist individuals in managing their Social Security benefits and work earnings in a manner that suits their vocational choices and disability-related needs.

The DSU does not, through the Independent Living Rehabilitation Services program, coordinate any services related to vocational education. The DSU's Vocational Rehabilitation program is focused on providing, as part of their Individualized Plans for Employment, vocational education when necessary for individuals in the program.

New Horizons Independent Living Center (NHILC) provides a computer lab to the general population of people with disabilities, training specific to the needs of job seekers as well as one on one instruction on software geared to the needs of folks who are blind or visually impaired.

SMILE CIL provides services for Vocational Services to individuals as needed per referrals from Vocational Rehabilitation. Services are usually in the area of computer skills training in order for consumers to gain the necessary skills for employment.

1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

Not Applicable

Part II: Narrative: Section 2 - Scope, Extent, and Arrangements of Services

2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/grants)
Core Independent Living Services - Information and referral	Yes	No	Yes
Core Independent Living Services - IL skills training	Yes	Yes	Yes
Core Independent Living Services - Peer counseling	Yes	No	Yes
Core Independent Living Services - Individual and systems advocacy	Yes	No	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	Yes	No
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	Yes	No	Yes
Rehabilitation technology	Yes	Yes	No
Mobility training	Yes	No	No
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	Yes	Yes	Yes
Personal assistance services, including attendant	No	Yes	Yes

care and the training of personnel providing such services			
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	Yes	No	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	Yes	No	Yes
Education and training necessary for living in the community and participating in community activities	Yes	No	Yes
Supported living	No	No	No
Transportation, including referral and assistance for such transportation	Yes	Yes	Yes
Physical rehabilitation	No	Yes	No
Therapeutic treatment	No	Yes	No
Provision of needed prostheses and other appliances and devices	Yes	Yes	No
Individual and group social and recreational services	Yes	No	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	Yes	No	Yes
Services for children with significant disabilities	No	No	No
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	Yes	Yes	Yes
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar	Yes	Yes	No

services in the future			
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	Yes	No	Yes
Other necessary services not inconsistent with the Act	No	No	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

The objectives, as identified in Section 1.2 of this SPIL, will impact populations in which PWDs are currently underserved by the Independent Living community in the state of Arizona. These groups include veterans, Native Americans, people with behavioral health needs, and the deaf-blind community. Special attention will be given to rural areas of the state, which will have the effect of improving services to these populations, as well as PWDs in general.

With regard to rural outreach, the SPIL will enhance communication by expanding the statewide Information and Referral system and integrating it more effectively with the state's CILs. Another objective helps train and identify accessible medical primary care providers.

The Fort Mojave Indian Tribe will be the focus of specific outreach as part of this SPIL. The highest priority for a new center for independent living is Mojave County, Arizona, which includes this Tribal Community.

One objective in this SPIL will enhance peer support services to the behavioral health community. Under the leadership of the Arizona Rehabilitation Services Administration (AZRSA), AZRSA will coordinate cross training opportunities between RBHAs and CILs regarding their respective peer mentoring models, a recent addition to the IL Network of providers.

Another specific population that will be a focus of the efforts of the Independent Living community in Arizona are people who are deaf-blind. These objectives are part of several goals to enhance services to this group, and in some cases, all Arizonans with disabilities.

The overall Independent Living service delivery system will also be a focus of this SPIL. Efforts will be made to maximize the benefit that PWDs can receive in relation to their independent living needs by concentrating on eliminating duplication of services in the community. These duplications may be drawing away from the Independent Living community's ability to fully serve a wide range of needs due to economic and resource restrictions. To reach this objective

the DSU, CILs, and other community organizations will identify IL service duplications and explore ways to address them.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

The Arizona State Independent Living Services program utilizes a financial needs test when determining what services the program will provide and what services the client will be responsible for paying for with their own or other funding. This financial needs test is based on criteria that the Arizona Rehabilitation Services Administration established in the State of Arizona Administrative Rules (R-6-403) for the Vocational Rehabilitation program but, it is also now applied to Independent Living Rehabilitation Services and are reflected in the most current version of the Independent Living Rehabilitation Services policy manual. These criteria are uniformly applied to all clients in relation to specific service types.

The financial needs test for the Arizona State Independent Living Services program is based on the median income for the state of Arizona. Individuals whose adjusted annual income, as displayed on their most current federal tax statement, falls below median income are considered to meet economic need and are not required to utilize any of their own resources, beyond comparable benefits that may be in place, for services. Individuals that are above the median income level are responsible for the costs of all services that AZRSA has listed as being subject to economic need. These services currently include:

1. All purchased counseling services.
2. All restorative services.
3. All books/tools/computers/software/tape recorders and other training materials purchased for basic education, skill training/education, and business/vocational/technical education.
4. All occupational licenses, tools/computers, work equipment purchased for work.
5. Vehicle modifications.

6. All transportation costs, except transportation in support of an evaluation or adjustment to disability service.
7. All food/clothing, living away from home, and relocation maintenance.
8. Child care services.

The AZRSA is currently in the process of drawing up new administrative rules for the Independent Living Rehabilitation Services program which will further clarify, specific to this program, the economic need criteria that is applied to service provision.

2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The Designated State Unit provides a wide variety of services through contractual arrangements with community rehabilitation providers. These contracts include but are not limited to home modification, vehicle modification, other assistive technology, restoration services, and transportation. All contracts are awarded based on structure put forward by state law and state procurement rules. These contracts serve as the primary source for the provision of the specific services when these specific services are provided by the Designated State Unit.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The Designated State Unit does not contract with or award any grants to Centers for Independent Living for the general operation of centers.

Part II: Narrative: Section 3 - Design for the Statewide Network of Centers

3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

Arizona currently has five Centers for Independent Living (CILs) that provide a range of independent living services. RSA and the Arizona IL Network have minor differences on some of the CIL service areas as RSA bases these on the original grant application.* During the course of this SPIL, RSA and the AZ IL Partners will try to resolve these differences. The CILs based on AZ's current areas served are:

- Arizona Bridge to Independent Living (ABIL) located in Phoenix, Arizona, has a geographic service area that includes 19,339 square miles in Gila, Maricopa, and Pinal counties. In ABIL's service area, the number of people with disabilities is estimated to be 420,263 (U.S. Census, American Community Survey 2011). The RSA Original application mirrors the list. ABIL's funding sources include Part C, State General Revenue (SGR), local, private and other Federal funds.

- ASSIST! To Independence located in Tuba City, Arizona, has a geographic service area that includes 18,279 square miles on the Navajo and Hopi Reservations that are in the Arizona counties of Apache, Coconino, and Navajo. . In ASSIST service area, the number of people with disabilities is estimated to be 29,343 (U.S. Census, American Community Survey 2011). The RSA original application lists the Navajo and Hopi Reservations. ASSIST's funding sources include Part C, private and other Federal funds.

- DIRECT Center for Independence, Inc. located in Tucson, Arizona, has a geographic service area that includes 23,056 square miles in Cochise, Graham, Greenlee, Pima, and Santa Cruz counties. In DIRECT's service area, the number of people with disabilities is estimated to be 153,046 (U.S. Census, American Community Survey 2011). The RSA original application *also* includes Pinal County. DIRECT's funding sources include Part C local, private and other Federal funds.

- New Horizons Independent Living Center located in Prescott Valley, Arizona, has a geographic service area that includes 42,929 square miles in Mojave and

Yavapai counties, as well as the non-reservation segments of Coconino, Navajo, and Apache counties. In New Horizon's service area, the number of people with disabilities is estimated to be 88,201 (U.S. Census, American Community Survey 2011). The RSA original grant application *also* includes services to Verde Valley, Show Low, the White Mountains and the Navajo Nation. New Horizon's funding sources include Part C, local, private and other Federal funds.

•Services Maximizing Independent Living Empowerment (SMILE) located in Yuma, Arizona, has a geographic service area that includes 10,013 square miles in La Paz and Yuma and counties. In SMILE's services area, the number of people with disabilities is estimated to be 24,060 (U.S. Census, American Community Survey 2011). The RSA original grant application *also* includes services to the small communities of San Louis, Somerton, and Gasden. SMILE's funding sources include Part C, local, private and other Federal funds.

*RSA is double checking the original grant files for the CIL service areas. CILs may provide services using Part B, State General Revenue, and other sources of funds to provide services in areas outside of their original Part C service areas.

3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

Although almost 90 percent of the population in Arizona lives in the Phoenix and Tucson metropolitan areas, the IL Network believes that any expansion of the network must include programs and services for residents in many rural communities, including Native American Tribal Communities. Rural residents often have little access to service providers, no accessible public transportation, and under-funded delivery systems.

To establish an order of priority for serving underserved areas and populations, the AZ IL Network partners used

1. Disability demographic data information from six respected disability-centered studies, and
2. The Arizona County disability demographic data presented in the respective CILs' annual 704 Reports.

As a result of this process, Mojave County was given the highest priority for expansion of the IL Network. The current demographic data from the U.S. Census, American Community Survey indicates 18 percent of the county's population are people with significant disabilities and, as such, has the highest percentage of PWDs in the state. Mojave County is also a rural area with very limited service providers, and a lack of adequate major roadways. If the minimum funding level becomes available, the AZ IL Partners will direct RSA to compete a Part C grant in Mojave County.

Additionally, in identifying service provision gaps, the AZ IL Network will continue to take steps to identify communities and/or community leaders interested and invested in growing the CIL network, and prepare those communities and/or community leaders with information and strategies to address and accept the challenges associated with operating a CIL or a CIL branch office.

The AZ SILC will continue to identify service gaps and the capacity of each center to meet consumers' needs.

The AZSILC strongly believes that communities are best served by centers that have sturdy philosophical, programmatic, and financial underpinnings. The minimum funding level to establish a new Part C CIL is \$328,000 in Part C funds before consideration is given to requests for the establishment of a new Part C funded CIL. The basis for selecting \$328,000 is related to the data from the Research and Training Center on Disability in Rural Communities at the University of Montana.

With respect to any additional or new Part C funds allocated to the AZ CILs, the formula for disbursing those additional or new funds to CILs shall be:

- 50 percent of the total will be divided equally among the existing CILs
- 50 percent of the total will be divided among the existing centers based on the size of their geographic service area and their relationship to the total disability demographics of the state.

Arizona will utilize the U.S. Census, American Community Survey 2011 during the current SPIL cycle as the source for statistical information when calculating the distribution of additional part C funding and will always utilize the most recently issued data from this source in the future. The following shows the percentage of funding each Center would receive in additional Part C funding beyond the COLA based on the 2011 data:

Arizona Bridge to Independent Living:	59.0%
Assist to Independence:	4.0%
Direct Center for Independent Living:	21.4%

New Horizons:	12.3%
Services Maximizing Independent Living:	3.3%

AZ SILC, in collaboration with the Arizona CILs, will continue to develop and explore strategies on how to pursue additional funding for local consumer-controlled organizations which will allow them to function as a branch office of the Arizona Independent Living Centers.

3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

Not Applicable

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

Not Applicable

Part II: Narrative: Section 4 - Designated State Unit (DSU)

4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program.

Refer to the SPIL Instructions for additional information about administrative support services.

The Designated State Unit provides all administrative support for the State Independent Living Services program. This includes but is not limited to all administrative functions, financial oversight and budgeting, clerical services, audit support, personnel development, recordkeeping and other functions that are required for and contribute to the program funded by Title VII, Chapter 1, Part B.

Specific positions that provide this support include but are not limited to the Arizona Rehabilitation Services Administration administrator, district program managers, local office supervisors, assistant policy manager, financial manager, contracts manager, information/technology department, training department, and human resources department.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

Not Applicable

Part II: Narrative: Section 5 - Statewide Independent Living Council (SILC)

5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

The Council Resource Plan necessary and sufficient to carry out the functions of the Council as described in CFR 364.21 (g) & (h), is divided into 3 major categories:

1)Administrative, 2) Operating, and 3) Council Member Support.

AZRSA and AZ SILC agree that funds for the SILC Resource Plan shall be derived from a) Sec. 101(a)(18) of the Act (Innovation and Expansion), or b) Title VII Part B, or c) a combination of I & E and Part B.

The Council's Resource Plan also has a 4th category; Programs/Projects. Funds to administer, coordinate, or otherwise carry out those corresponding responsibilities, may be derived from Title VII Part B and/or from other public and private sources. SILC shall establish procedures and processes to ensure that expenditures related to these activities are not allocated to its federal or state matching funds, but only to its other resources as appropriate.

No Title I or Title VII funds will be used by the Council to solicit other public or private funds related to Programs/Projects that the Council may want to carry out under the egis of its 501 (c) (3) nonprofit status, consistent with Technical Assistance Circular (TAC) 13-01 concerning the Federal Requirements Governing the Roles and Responsibilities of Statewide Independent Living Councils.

FY 2014

1) Administrative (Title I I&E/Title VII Part B)* 193,859

2) Operating (Title I I&E/Title VII Part B) 75,747

3) Council Member Support (Title I I&E/Title VII Part B) 22,013

FY 2015

1) Administrative (Title I I&E/Title VII Part B) 203,551

2) Operating (Title I I&E/Title VII Part B) 79,747

3) Council Member Support (Title I I&E/Title VII Part B) 22,902

FY 2016

1) Administrative (Title I I&E/Title VII Part B) 213,729 2) Operating (Title I I&E/Title VII Part B) 83,747

3) Council Member Support (Title I I&E/Title VII Part B) 24,034

*Contracts and a grant award for FY 2013 supported 26% of the FY 2013 administrative budget category. For FY2014 and thereafter, SILC will have a decrease in contract and grant net revenues.

With reference to any in-kind contributions that would offset budget line items, the Resource Plan would be revised and adjusted accordingly.

No in-kind contributions were factored into the calculations of the Resource Plan as presented in this document.

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

To address the requirements of the Resource Plan, the AZ SILC's Executive Committee and Executive Director shall prepare an annual income and expense budget. That budget shall be presented to the full Council for approval. Once approved, the budget is shared with and explained to the entire staff so they have a clear understanding of the fiscal parameters and restraints under which the AZ SILC and they, as employees, must operate. At each of their monthly meetings the Executive Committee shall conduct a budget review and monthly comparison of actual expenses to budgeted expenses.

The AZ SILC's Executive Director, in conjunction with the Council Chairperson and Treasurer, shall develop and maintain an accounting system which is in compliance with standards for non-profit accounting. They shall develop reliable

and understandable financial statements in a format acceptable to the full Council. Once developed, these financial statements shall be used consistently throughout the year so that all Council members understand the true financial position of the Council at any time during the fiscal year.

The AZ SILC accounting procedures includes a chart of accounts that segregates and attributes income and expenses by fund sources. AZ SILC has the capacity to generate comprehensive and individual fund source financial statements at any given time.

The AZ SILC's financial and program records shall be audited annually by an independent auditor, who shall examine the Council's financial management system and report any and all findings, including those required by audits under the Office of Management and Budget (OMB) Circulars A-122 and A-133.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

The AZ SILC will not accept any revenues with conditions or requirements that may compromise the independence of the Council.

The AZ SILC will also not allocate any funds with conditions or requirements that may compromise the independence of the Council.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

The AZ SILC will exercise due diligence in adhering to the allocations as set forth in the Resource Plan. If unanticipated circumstances warrant any changes in the funds as allocated, those changes may be accommodated by redistributing the funds within the Resource Plan with revisions to the annual budget as appropriate and in accordance with established policies.

The AZ SILC may also explore additional revenues (e.g., contracts, donations, and grants) to support any enhancements or expansion to its budget consistent with TAC 13-01, the SILC will not conduct resource development activities and will follow FAQ #4 if it obtains other sources of funds.

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

To ensure that the AZ SILC does not exist as an entity within a state agency, it was established as a 501 (c)(3) not-for-profit corporation in 2002. The AZ SILC develops and administers its own budget, leases an office suite in a commercial building, and hires, supervises and evaluates its own staff. AZ SILC has 3 staff: an Executive Director; a Director of Administration; and a Program Coordinator. All of the staff are employees of the Council and are responsible to the Council. The Executive Director reports to and is directly supervised by the Council. The staff conducts the day-to-day business operations of the Council, coordinates the logistics for all Council related meetings and activities, completes reports on behalf of, and in conjunction with the Council, and supports the Council's work on action steps related to the Council's goals and objectives.

5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

As vacancies occur on the Council, the AZ SILC Membership and Nominating Committee identifies potential candidates to recruit for membership. A member of the Executive Committee chairs the Nominating Committee and other SILC members comprise the remaining committee composition.

There is a continuous recruitment process, it includes: promotions on and through the SILC website, SILC members solicitations, and at all events where SILC has an official presence. When vacancies occur, the Membership Committee reviews the pool of candidates and contacts those who may fit the compositional need, i.e., the demographics as defined by statute. The candidates are requested to submit an application and other related biographical materials. Candidates are then vetted by the Membership and Nominating Committee and recommended to the Council for approval. Candidate information and materials are then forwarded to the Governor's Office of Boards and Commissions in consideration for appointment.

The current Council composition closely represents the age, disability, ethnic, geographic, and gender diversity of the State. A majority are individuals with disabilities that are not employed at a CIL or by the State. All disabilities are represented: physical; deaf; hard of hearing; blind; cognitive; mental; and multiple. There is a 121 project representative, a CIL executive director (elected by all the center executive directors), and staff from the DSU who serve on the Council as well.

The AZ SILC has an executive committee composed of a chair, vice chair, secretary, treasurer and vice treasurer. Each officer is a voting member and is elected for a two-year term by a majority vote of the Council at the last quarterly meeting of the fiscal year. To maintain continuity, secretary, treasurer and vice treasurer are elected every other year, with the chair and vice chair elected in the

intervening year. The Executive Committee meets monthly, or more frequently as needed, to monitor the day-to-day operations. Full Council meetings occur quarterly.

Many AZ SILC members serve for two consecutive terms. Applications, appointment documents, and other pertinent materials are filed in both the AZ SILC office and the Arizona Governor's Office for Boards and Commissions. Periodic reviews of those files are conducted by SILC to assess and monitor the term limits.

5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

According to the SILC Personnel Policies:

The AZ SILC Executive Director serves at the will and pleasure of the Council and may be terminated at any time with just cause or no cause at all. By the same token, the AZ SILC Executive Director may terminate her/his employment with the Council at any time with just cause or no cause at all and in accordance with the terms and conditions of her/his contract with AZ SILC.

The Executive Director, in consultation with the Executive Committee, recruits, trains and supervises all employees. Each employee is provided with a job description. Job descriptions are developed by the Executive Director and submitted to the Executive Committee for their approval. They are requested to review job descriptions and provide feedback to the Executive Director regarding any requests for revisions. Should the responsibilities of an employee change, the job description shall be revised to reflect those changes submitted to the executive committee for consideration. Should no further revisions be needed, the Executive Director will submit the new job description to the Council for approval.

All AZ SILC employees are evaluated after the first three months and annually thereafter. The evaluations will consider quality of work, quantity of work, attendance, relations with co-workers and the public, practice of the independent living philosophy, any issue addressed in a previous evaluation, and any other issues or concerns. With each evaluation, the employee will be given specific suggestions for improvement and will be given the opportunity to respond to the evaluator's comments. The Executive Director will conduct employee evaluations. The Council's Executive Committee will conduct the evaluation of the Executive Director and make recommendation to the full Board for final approval. Evaluations will be taken into consideration when opportunities for

advancement and salary increases are available. Employees may request an evaluation at any time.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

The AZ SILC Executive Director works directly with, and is managed by, the Council's Executive Committee. That Committee assigns the duties, defines the responsibilities, supervises, and evaluates the Executive Director. The Executive Director directly manages, assigns duties, delegates responsibilities to, and evaluates the SILC staff. No other organizations provide staff support to the AZ SILC. The DSU or any other organization cannot assign duties or responsibilities to AZ SILC staff.

Part II: Narrative: Section 6 - Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

The Designated State Unit and Centers for Independent Living seek to hire and maintain personnel that are specialists in the development and provision of IL services and in the development and support of centers. Position descriptions reflect a need for knowledge of independent living and rehabilitation. The Designated State Unit maintains a policy that all rehabilitation counselors are eligible to sit for Certified Rehabilitation Councilor exam or that they are overseen by and have their work approved by someone who is eligible to sit for Certified Rehabilitation Councilor exam. Performance reviews are used to reinforce the skills of current staff as well as to identify areas where further development may be needed to aid the staff in continuing to grow in their positions and knowledge.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

The Designated State Unit and Centers for Independent Living promote equal access for all consumers to information and services related to independent living. Personnel are available, to the maximum extent feasible, that are able to communicate with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes. If necessary, communication in the native language of individuals with significant disabilities whose English proficiency is limited and who apply for or receive independent living services from the Designated State Unit and Centers for Independent Living will be provided. Resources such as adaptive equipment are also available in many instances to further assist with this endeavor. These personnel and resources are provided both directly by the Designated State Unit and Centers for Independent Living and may also be indirectly via contracts with outside agencies.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the

CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

The Designated State Unit and Centers for Independent Living have established and continue to maintain distinct programs of staff development for all staff involved in providing independent living services and, where appropriate, in administering the Center for Independent Living programs. This encompasses improving the skills of staff directly responsible for the provision of independent services, including knowledge of and practice in the philosophy of independent living. The Arizona Statewide Independent Living Council, the Designated State Unit and Centers for Independent Living typically collaborate to coordinate a triennial independent living conference that attracts consumers, staff, volunteers, and board members. The Designated State Unit has monthly teleconference meetings, and annual face-to-face or video conference meetings for training, sharing and supporting staff and management involved in the State Independent Living Services program. The Designated State Unit also hosts a wide variety of trainings throughout the year related to not only independent living but rehabilitation in general. These trainings are made available to the State Independent Living Services personnel. The Centers for Independent Living maintain distinct local programs of professional development for orienting new staff and a variety of on-going training for existing staff.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

The Designated State Unit and Centers for Independent Living comply with the terms and conditions set forward in section 503 of the Act in relation to employment of all individuals.

6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

The Designated State Unit and Centers for Independent Living maintain financial records that document and fully disclose the amount and disposition, total cost, portion of funding from other sources and compliance with Chapter 1 of Title VII of the Rehabilitation Act, the financial assistance received under Parts B and C, and other records that the secretary determines to be appropriate to facilitate an effective audit.

6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

The Designated State Unit and Centers for Independent Living maintain financial records that document and fully disclose the amount and disposition, total cost, portion of funding from other sources and compliance with Chapter 1 of Title VII of the Rehabilitation Act, the financial assistance received under Parts B and C, and other records that the secretary determines to be appropriate to facilitate an effective audit.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

The Designated State Unit, in partnership with the Arizona State Independent Living Council and the Centers for Independent Living, annually submits a 704 Report. The Designated State Unit and Centers for Independent Living also provide a Financial Status Reporting Form 269 and will submit any other reports that the Secretary determines to be appropriate.

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

Additionally, the Designated State Unit and Centers for Independent Living will grant access to the Commissioner and Comptroller General, or any of their duly authorized representatives, all information necessary for the purpose of conducting audits, examinations, and compliance reviews regarding Part B and C funding activities.

6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

The Designated State Unit and Centers for Independent Living have programmatic policies in place which describe the eligibility criteria that an individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

The Designated State Unit and Centers for Independent Living make information available to any individual who requests information about available independent living services provided, as well as referral information regarding other services

and programs for individuals with significant disabilities provided by other entities.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

Eligibility determination for independent living services provided by the Designated State Unit and the Centers for Independent Living are made in compliance with the stipulations of 34 CFR 364.51.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

Eligibility determinations are applied without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

No state or local residence requirements are in place that would exclude anyone based on these factors from receiving independent living services from either the Designated State Unit or the Centers for Independent Living.

6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

The DSU and CILs have programmatic policies in place which describe the provision of IL services in accordance with an IL plan (which complies with 34 CFR 364.52) that is mutually agreed upon by the individuals with significant disabilities and DSU/CIL staff, unless the individual signs a waiver stating that an IL plan is unnecessary.

6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

The DSU and CILs have programmatic policies in place which describe provision of information, in accessible formats as requested. These policies notify

individuals seeking or receiving IL services of the SILS and CIL programs, about the availability of the Client Assistance Program (CAP) program, the purposes of the services provided under the CAP, and how to contact the CAP.

6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

The DSU and CILs have programmatic policies in place which describe safeguarding the confidentiality of all personal information, including photographs and lists of names, of applicants and recipients of SILS and CIL program services, in accordance with the requirements of 34 CFR 364.56(a).

Part II: Narrative: Section 7 - Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

Section 7: Evaluation

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
Goal A	<p>The method used to assess, monitor and evaluate the effectiveness of the plan requires the primary lead organization for each objective to convey sources of information and documentation to the organization that will be assessing and evaluating the measurable indicator and timeframe related to each objective.</p> <p>The objectives listed below indicate the various stakeholders and their responsibilities in the evaluation process.</p> <p>Additionally, SILC will conduct a consumer satisfaction survey related to and separate from the consumer surveys of individuals that receive IL services from the AZ CILs and the SILs program. SILC will compare and contrast the data and findings of their consumer satisfaction surveys of the CILs and SILs programs. The analysis of the SILC survey will be shared with the CILs and SILs program.</p> <p>Objective A1: Information that PWD need is increased.</p> <p>Measurable Indicator: Between January 2014 and September 2016 IL services in the 211 CIR and CIL databases will each be increased by 50%.</p> <p>Sources of information needed for indicator: Written reports with relevant supporting documentation attached.</p> <p>Organization responsible to receive item(s) of information and evaluate objective: SILC</p> <p>Organization responsible for gathering item(s) of information: AZRSA</p> <p>How Often item(s) of Information is needed: semi-annually</p>

Objective A2: Consumer satisfaction of the IL service delivery network is assessed.

Measurable Indicator: Annually a statistically significant number of consumers at each CIL will be surveyed to assess their satisfaction with the services they received.

Sources of information needed for indicator: Survey report and analysis.

Organization responsible to receive item(s) of information and evaluate objective: CILs

Organization responsible for gathering item(s) of information: SILC

How Often Item(s) of Information is needed: semi-annually

Objective A3.1: The IL delivery service network reflects consumer service needs:

Measurable Indicator: AZRSA and CIL IL services are identified.

Sources of information needed for indicator: Written report with analysis

Organization responsible to receive item(s) of information and evaluate objective: AZRSA and CILs

Organization responsible for gathering item(s) of information: SILC

How Often Item(s) of Information is needed: semi-annually

Objective A3.2: The IL delivery service network reflects consumer service needs

Measurable Indicator: IL Network identifies methods to address duplication in provision of IL services.

Sources of information needed for indicator: Written report with recommendations

Organization responsible to receive item(s) of information and evaluate objective: AZRSA and CILs

Organization responsible for gathering item(s) of information:

	<p>SILC</p> <p>How Often Item(s) of Information is needed: semi-annually</p> <p>Objective A3.3: The IL delivery service network reflects consumer service needs</p> <p>Measurable Indicator: A statistically significant number of consumers will be surveyed to assess the IL services they requested and received.</p> <p>Sources of information needed for indicator. Written reports and analysis with relevant supporting documentation attached.</p> <p>Organization responsible to receive item(s) of information and evaluate objective: AZRSA and CILs</p> <p>Organization responsible for gathering item(s) of information: SILC</p> <p>How Often Item(s) of Information is needed: semi-annually</p>
Goal B	<p>The method used to assess, monitor and evaluate the effectiveness of the plan requires the primary lead organization for each objective to convey sources of information and documentation to the organization that will be assessing and evaluating the measurable indicator and timeframe related to each objective.</p> <p>The objectives listed below indicate the various stakeholders and their responsibilities in the evaluation process.</p> <p>Objective B1: Employment for PWD is increased:</p> <p>Measurable Indicator. Percentage of successful employment outcomes, (i.e., status 26,) of PWD receiving VR services from AZRSA is increased by 30%</p> <p>Sources of information needed for indicator: Written reports and analysis with relevant supporting documentation attached.</p> <p>Organization responsible to receive item(s) of information and evaluate objective: SILC</p> <p>Organization responsible for gathering item(s) of information: AZRSA and SRC</p>

How Often Item(s) of Information is needed: semi-annually

Objective B2: Healthcare providers are accessible.

Measurable Indicator. 50 primary care facilities/providers (PCPs) (i.e. diagnostic facilities, etc.) are in compliance with the U.S. Access Board's standards for medical diagnostic equipment by September 2016

Sources of information needed for indicator. Written reports and analysis with relevant supporting documentation attached.

Organization responsible to receive Item(s) of information and evaluate objective: SILC

Organization responsible for gathering Item(s) of information: Arizona Center for Disability Law

How Often Item(s) of Information is needed: semi-annually

Objective B3.1: PWD have access to ASSISTive technologies (AT).

Measurable Indicator. Five hundred PWD download website guideline materials on how to obtain customized complex durable medical equipment between Oct. 1, 2013, and Sept. 30, 2016.

Sources of information needed for indicator: Written report with supporting documentation attached.

Organization responsible to receive item(s) of information and evaluate objective: AZRSA

Organization responsible for gathering item(s) of information: SILC

How Often Item(s) of Information is needed: semi-annually.

Objective B3.2: PWD have access to Assistive technologies (AT).

Measurable Indicator. Percentage of AT information specific to individuals that have combined vision and hearing loss to IL service providers is increased by 25% per FFY during the current SPIL cycle.

Sources of information needed for indicator: Written reports and analysis with relevant supporting documentation attached.

Organization responsible to receive item(s) of information and evaluate objective: SILC

Organization responsible for gathering item(s) of information: AZRSA

How Often Item(s) of Information is needed: semi-annually.

****Objective B4: Youth with disabilities in Arizona access Independent Living services.**

Dates: April 2014 - September 2016

Measurable Indicator: In 2014, 2015 and 2016 up to 20 young people from across the state of Arizona participate in an intensive week-long forum designed to garner youth input on the SPIL and provide attendees with self-empowerment training, independent living skills and long-term peer support.

Primary: AZRSA, in coordination with SILC.

Secondary: CILs, Arizona Governor's Council on Spinal Cord and Brain Injuries, Arizona State Rehabilitation Council, Arizona Developmental Disabilities Planning Council, Arizona Spinal Cord Association, YMCA and other IL partners.

Activities:

B4.1: Bring together representatives from various organizations including CILs, representative(s) from the State Rehabilitation Council (SRC), AZRSA, YMCA, Arizona Spinal Cord Injury Association, Arizona Governor's Council on Spinal and Brain Injury, Arizona Developmental Disabilities Planning Council, and others to establish the planning committee and begin development of the Arizona Youth Leadership Forum, (YLF); focus on establishing dates, task list, discuss location, assign responsibilities, and develop questions for youth on services and un-served areas. April 2014, January 2015 and January 2016.

B4.2: Using an existing state contracted event planner, the AZRSA and SILC will coordinate the YLF with contracted event planner to secure YLF location including lodging and meeting rooms. April 2014, January 2015 and 2016.

B4.3: Members of the YLF planning committee develop the program for the event, including session topics, presenters, social/recreation opportunities and other activities to be part of the YLF. April 2014, March and April 2015 and 2016.

B4.4: Members of the YLF planning committee distribute program application and recruit attendees. April 2014, March and April

	<p>2015, 2016.</p> <p>B4.5: YLF planning committee members and organizations recruit YLF staff/volunteers. April and May 2014, 2015 and 2016.</p> <p>B4.6: Members of the YLF planning committee along with event staff/volunteers conduct week-long YLF event. June 2014, 2015 and 2016.</p> <p>B4.7: Staff and volunteers from YLF event provide attendees with monthly follow up contact for peer support, mentoring and information and referral to resources as needed. July 2014 – September 2016.</p>
<p>Goal C</p>	<p>The method used to assess, monitor and evaluate the effectiveness of the plan requires the primary lead organization for each objective to convey sources of information and documentation to the organization that will be assessing and evaluating the measurable indicator and timeframe related to each objective.</p> <p>The objectives listed below indicate the various stakeholders and their responsibilities in the evaluation process.</p> <p>Objective C1. Information that policy makers receive about Independent Living (IL) issues is increased</p> <p>Measurable Indicator. All State Legislators receive information regarding needs (as prioritized by the AZ IL Network) of Arizonans with disabilities at least biannually.</p> <p>Sources of information needed for indicator: Written reports with copies of materials presented to Legislators attached</p> <p>Organization responsible to receive item(s) of information and evaluate objective: SILC</p> <p>Organization responsible for gathering item(s) of information: ACDL</p> <p>How Often Item(s) of Information is needed: semi-annually</p> <p>Objective C2: Employment opportunities for PWD are increased.</p> <p>Measurable Indicator: By Sept. 30, 2016, State appropriations for Arizona Vocational Rehabilitation Services (VR) are increased to 100% of the amount necessary for Arizona to receive its full</p>

Federal matching appropriation.

Sources of information needed for indicator: Written reports with copies of materials presented to legislators attached

Organization responsible to receive Item(s) of information and evaluate objective: SILC

Organization responsible for gathering Item(s) of information: ACDL

How Often Item(s) of Information is needed: semi-annually

Objective C3: Underserved populations of PWD receive services.

Measurable Indicator. By Sept. 30, 2016, cross train 4 Arizona Regional Behavioral Health Authorities (RBHA's) and the CILs on their respective peer mentoring models.

Sources of information needed for indicator. Written reports and analysis with relevant supporting documentation attached.

Organization responsible to receive item(s) of information and evaluate objective: SILC

Organization responsible for gathering item(s) of information: AZRSA and CILs

How Often Item(s) of Information is needed: semi-annually

Objective C4: IL opportunities for PWD are increased.

Measurable Indicator. By Sept. 30, 2016, the State Legislature will appropriate for FY 2017 a minimum funding level for a new center for independent living (CIL) in Mojave County.

Sources of information needed for indicator. Written reports with copies of materials presented to Legislators attached

Organization responsible to receive item(s) of information and evaluate objective: IL Network

Organization responsible for gathering item(s) of information: DES

How Often Item(s) of Information is needed: semi-annually

Part II: Narrative: Section 8 - State-Imposed Requirements

8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.