

**Arizona Statewide Independent Living Council**  
**Resource Development Committee**  
Unapproved Minutes for August 31, 2017

**Date & Time**

Thursday, August 31, 2017 (3:00pm to 4:00pm)

**Location**

Meeting Held via Teleconference (1-866-848-2216, Code: 8099566334)

**Participants**

Council Members Present:

Dr. Danita Applewhite, Scott Lindbloom, & Patricia Edward (joined call late at 3:50pm)

Staff Present:

Larry Wanger & Sara Joehnk

Public:

N/A

**Welcome and Introduction**

Dr. Applewhite called the meeting to order at 3:14.

**Review of Committee's Purpose**

Dr. Applewhite asked Larry to give an overview of the committee's purpose. Larry explained the committee grows out of the federal government reauthorized the Rehabilitation Act in 2014, where it was also included that SILC can do both advocacy and resource development. The objectives of resource development are fundraising, grant writing, and other capacity development.

**Mission Statement**

Dr. Applewhite requested a clearer definition of the Resources Development Committee's mission, and noted this will be helpful when adding new members to the committee. Larry and Dr. Applewhite reviewed the SPIL document and Goal D. Dr. Applewhite also noted that the scope of work could be researched further by looking at past minutes.

Larry stated, "the purpose of the resource development committee is to identify initiatives and activities in the SPIL that will provide funding and capacity development for SILC. They are responsive to priorities identified by the organization and the organizations' mission, vision, and values." Larry suggested the committee reexamine the mission statement next committee meeting.

**Grant Writing**

Scott Lindbloom asked the committee about hiring an employee for grant-writing. Larry stated the Council approved a budget in April that included funding for a contracted grant writer.

### **CIL Survey Responses**

Larry Wanger stated he would provide the committee members with the raw data from the survey of the Centers for Independent Living (CILs). Larry told the committee it was difficult to get survey responses and some of the respondents did not identify themselves.

### **Next Steps**

Dr. Applewhite introduced Patricia Edward, who entered the call at 3:50pm.

Larry Wanger reviewed the need for long-term planning and suggested bringing in an outside advisor. Dr. Applewhite mentioned that AZ SILC did a similar training with an outside advisor in 2014. Larry discussed the differences now in 2017, and that there is money in the budget for this type of strategic planning or development training. Dr. Applewhite suggested a strategic planning at the next full council meeting Friday, September 22, which is 1 to 5pm. Larry expressed concern that a full day meeting would be needed and suggested December 22<sup>nd</sup> as an alternative date for the strategic planning meeting when the full council would have a full day meeting. Dr. Applewhite suggested getting quotes from two facilitators. Patricia Edward asked about the next full council meeting. Dr. Applewhite clarified that the next meeting of the full council is Friday, September 22<sup>nd</sup>.

### **Next Meeting (ACTION ITEM)**

Scott Lindbloom motions for the next meeting to be scheduled. Patricia Edward seconds the motion. Dr. Applewhite announced the next resource development committee meeting will be on Wednesday, September 20th at 4pm, via teleconference.

### **Announcements**

N/A

### **Call to the public**

Dr. Applewhite gave two calls to the public for comment. No comments were made.

### **Adjournment**

A motion to adjourn the meeting was made by Dr. Applewhite at 4:15pm. Scott Lindbloom seconded the motion. The motion carried unanimously, passing with 3 voting in favor, 0 against, and 0 abstaining.