

## **Statewide Independent Living Council – Executive Committee**

Approved Minutes for Thursday March 2<sup>nd</sup>, 2017 (12:00pm – 1:00pm)

Meeting Held via Teleconference (1-866-848-2216, code 8099566334#)

**Council Members Present:** Dr. Danita Applewhite, Scott Lindbloom, Wendy Swager, Laura Duval

**Staff Present:** Larry Wanger, Melissa Ann Santora

**Public:** N/A

**Welcome and Introduction:** Dr. Danita Applewhite, Council Chair, called the meeting to order at 12:03 p.m. Dr. Applewhite welcomed all to the meeting and introductions were completed.

Larry Wanger indicated that although approval of the December 2, 2016 full Council Minutes was on the agenda, the Minutes have not yet been distributed to committee members. Larry recommended voting on approval of the December meeting minutes during the March full Council meeting.

Dr. Danita Applewhite sought for a motion in this regard. A motion to postpone approval of the December meeting Minutes until the March full Council meeting was made by Wendy Swager. Scott Lindbloom seconded the motion. The motion carried unanimously, passing with 4 voting in favor, 0 against, and 0 abstaining.

Larry provided an update on the November 2016 and December 2016 financial statements. Larry indicated that the SILC has been experiencing delays in receiving financial information by mail due to our recent address change, and that the January and February financial statements will be available for discussion at the March full Council meeting.

Larry reviewed the recent RSA report. Larry stated that the SILC is tracking along well financially and that there are presently no outstanding issues related to the budget. However, he noted that the SILC has exceeded the budgeted amount for a few categories. Larry affirmed that the SILC has funds to cover such expenses. Additionally, due to billing of SILC Congress expenses, council travel and training costs will increase in January and February.

Danita inquired about the Statewide Independent Living Council's net ordinary income. Larry explained that RSA payments have been delayed, which accounts for this discrepancy.

Dr. Danita Applewhite entertained a motion to approve the November 2016 and December 2016 financial statements. A motion to approve the statements was made by Wendy Swager. Scott Lindbloom seconded the motion. The motion carried unanimously, passing with 4 voting in favor, 0 against, and 0 abstaining.

Dr. Danita Applewhite provided a brief Chair's report. Danita indicated that she is pleased with the way sub committees are coming together. Danita additionally thanked Larry for coordinating recent committee meetings. Danita stated that she is looking forward to the March 24<sup>th</sup> Full Council meeting and hopes that SILC will provide a video conferencing option, allowing guests to better connect with one another.

Larry Wanger provided an Executive Director's report. Larry announced a vacancy for the position of SILC Secretary, reminding the Executive Committee that they are now able to appoint a replacement for this position. Larry indicated that all Executive Committee members were elected in June of 2017 for a two-year term. Larry suggested reshaping the election process in the bylaws to ensure that the Executive Committee will no longer have to face complete re-election of the committee at the completion of each two-year term.

## **Statewide Independent Living Council – Executive Committee**

Unapproved Minutes for Thursday March 2<sup>nd</sup>, 2017 (12:00pm – 1:00pm)

Meeting Held via Teleconference (1-866-848-2216, code 8099566334#)

Danita requested that an item related to modifying election bylaws be added to the March 24<sup>th</sup> Full Council meeting agenda.

Larry announced completion of the Fiscal Year 2016 990 Report and SILC financial audit. Larry stated that a comprehensive report on the recent financial audit will be provided at the March 24<sup>th</sup> Full Council meeting.

Larry delivered a legislative and political update. Larry stated that SB1198 was recently approved by the full Senate and has moved to the Arizona House of Representatives. The bill has been assigned to the House Judiciary Committee, but no hearing date has been scheduled. Meanwhile, SB2504 was approved by the House Judiciary Committee several weeks ago, but has not been scheduled for a vote by the Speaker of the House.

Larry provided an update on a recent meeting with Arizona Department of Health Services (ADHS), regarding Emergency Preparedness efforts. Larry announced that there are funds totaling \$29,000 left from a 2015 ADHS contract, which they do not wish to have returned. Larry revealed that ADHS has agreed to fund a ½ - ¾ time position through the Statewide Independent Living Council. Larry stated that he is currently in the process of assembling a job description for this position, and expects that we will face significant difficulty recruiting for a part-time position that requires such substantial expertise. Larry will provide the Council with a job proposal in this regard, to be discussed during the March 24<sup>th</sup> Full Council meeting.

Larry delivered a brief office update to the committee. Larry stated the SILC's relocation to a remote office environment is going smoothly and that staff has been connecting through means of video, audio, and email communication.

Larry provided the committee with a budget update. Larry explained that we are half way through Fiscal Year 2017, and that requests to reallocate funding will be discussed on March 24<sup>th</sup> at the Full Council meeting. Larry reminded committee members that the FY 2018 budget has a submission date of May 1<sup>st</sup>; and that he is currently developing a general framework for the budget. Larry indicated that we have left over funds in the rent and occupancy category. Larry stated that the categories of: auditor, website, and staff travel will likely require additional dollars. Larry reminded committee members that the FY 2018 budget will need to be approved by the full Council and that the Council may need to meet via teleconference, in order to approve the budget.

Larry provided several proposed changes to the bylaws, most of which are federal changes related to the Workforce Innovation and Opportunity Act (WIOA). Larry reminded committee members that proposed changes to bylaws need to be provided to Council members the meeting prior to voting upon them. Larry stated that he is currently attempting to finalize proposed changes.

### **Announcements:**

N/A

### **Call to the Public:**

Danita Applewhite gave calls to the public for comment. No comments were made.

### **Adjournment:**

A motion to adjourn the meeting was made by Wendy Swager. Scott Lindbloom seconded the motion. The motion carried unanimously, passing with 4 voting in favor, 0 against, and 0 abstaining.