

**Arizona Statewide Independent Living Council
SPIL Evaluation Committee Teleconference
Approved Minutes of Thursday, March 2, 2017**

Committee Members Present:

Dara Johnson, Laura Duval, Paula Seanez

Committee Members Absent:

Logan Wimmer

Staff:

Larry Wanger

Dara Johnson, Committee Chair, called the meeting to order at 11:07 and asked for committee members introductions.

Dara provided an overview of the agenda. She then asked Larry to discuss committee activities related to the 2014-2016 SPIL and recommendations that would enable the committee to move forward.

Larry provided an update on the actions for the Committee to consider in relation to the close out processes for the previous SPIL. He reminded the Committee that monitoring, evaluating and reporting on the SPIL is our core federal responsibility and that it is important for us to insure this happens. He then reminded the Committee that it had been unable to complete the final evaluation steps for the 2014-2016 SPIL because the Council could not conduct business. He also informed the Committee that he is working on the federal report for 2016 and that the report would include a recap of accomplishments and barriers encountered in completion of goals, objectives and activities in the previous SPIL. He suggested that he could provide the Committee with a copy of this report for review and comment. Then, he suggested this report could serve as the Committees final update on the prior SPIL. Because this report is due at the end of March, Larry suggested that he could provide the Committee with a copy prior to that time for review and consideration.

Motion:

Laura motioned to adopt the SILC 704 annual report and SPIL final report as a means to close out the evaluation process for the previous SPIL. Paula Seconded the motion and it passed with two in favor, none opposed and none abstained.

2017-2019 SPIL Evaluation

Larry provided the Committee with a description of the evaluation process for the 2017-2019 SPIL as established in the Plan when it was written last Spring. He indicated the Committee would be conducting evaluation on a quarterly basis with approximately four meetings for the Committee each year. He noted that the first quarter for the new SPIL ended on December 31 and the second quarter will wrap up on March 31. With that in mind, he will provide the Committee with reports for the first two quarters. The Committee will work to provide a detailed written report to the Council for the June meeting. This report will include completion of the reporting matrix that has been used in the past. Larry will be making some minor suggested updates to this form and sharing it within the next two weeks.

Larry also suggested, and Dara supported, the idea that each committee member would be assigned a goal area within the SPIL to take the lead on in terms of reporting back to the Committee. Larry stated that he would assist each Committee member with this process. He agreed to provide an orientation session at the end of March or in early April where he would provide an overview of SPIL goals, objectives, and activities. Larry also stated that he would distribute a document that highlights all SPIL goals and objectives for review. Finally, he clarified his role in terms of supporting the work of this Committee.

Next Meeting:

Larry will schedule an Evaluation Committee meeting in late March or early April to provide an orientation to the current SPIL goals and objectives and discuss the reporting format.

Call to the Public:

No comments were received

The meeting was adjourned at 11:36am