



Monday, June 25, 2018 1:00pm – 4:00pm
Arizona Development Disabilities Planning Council
3839 North 3rd Street #306 Phoenix, AZ 85012
This meeting was also available via teleconference.

Council Members Present: Dr. Danita Applewhite, Laura Duval, Peter Fischer, Scott Lindbloom, Randy Russel, Eileen Tohonnie, Paula Seanez

Council Members Absent: Dara Johnson, Kristen Mackey (Ex-Officio), Carla Shelton, Wendy Swager, Pete Weaver, Joy Johnson LeBarge

Staff: Jim Baker, Sara Joehnk, and Melissa Ann Santora

Public: Nicky Cotton, Audra Paletta, Michelle Verrico, Tyler Haggerly

Welcome and introductions:

Dr. Danita Applewhite called the meeting to order at 1:33pm. Welcome and introductions are completed.

Public comment on agenda items only:

Dr. Danita Applewhite called for public comment. No public comment received.

Approval of Meeting Minutes:

Dr. Danita Applewhite presented the meeting minutes for the last Full Council meeting on March 9, 2018, the Executive Committee meeting on May 8, 2018, and the Emergency Preparedness Committee on June 2, 2018. Peter Fischer made a motion to approve the meeting minutes as presented. Randy Russel seconded the motion. All voted in favor, zero opposed, and zero abstained.

Approval of Financials:

Melissa Ann Santora reviewed the financial reports for February, March, and April of 2018. Melissa reported on the recent meeting with AZSILC's auditor and accountant. The next fiscal year starts in July. The next set of financial reports will have the same information, but the reports will be in a new format. The accountant will give an orientation to the new forms for the AZSILC Council members at the next Full Council meeting in September. Scott Lindbloom made a motion to approve the financials for February, March, and April of 2018. Peter Fischer seconded the motion. All voted in favor, zero opposed, and zero abstained.

Approval of the FY18 Budget Modification Request:

Graph below. Full document available on AZSILC website.

**Arizona Statewide Independent Living Council
FY18 SILC Resource Plan Budget Modification Request**

AZSILC fiscal policies require that any budget modification of greater than 10% of a specific line item be formally presented to the Council for approval. Below are the budget modifications that require Council approval:

Line Item	Original Line Item Amount	Current Line Item Balance	Line Item Moved From	Amount Moved To Line Item	New Moved To Line Item Balance	New Moved From Line Item Balance
Telephone	2000.00	-565.92	Executive Director	1000.00	434.08	10850.57
Bank Services	400.00	-1.84	Rent/Occupancy	25.00	23.16	219.27
Supplies	1000.00	913.64	Rent/Occupancy	100.00	1013.64	119.27
Accountant	6750.00	545.00	Auditor/Taxes	500.00	1045.00	419.31
Accountant	7250.00	1045.00	Legal	600.00	1645.00	0.00
Accountant	7850.00	1645.00	Resource Development	500.00	2145.00	0.00
Accountant	8350.00	2145.00	Dis Integration Spec	500.00	2645.00	5788.40
Accountant	8850.00	2645.00	IT Support	250.00	2895.00	110.00
Staff Training	2500.00	-1624.59	Executive Director	1500.00	-124.59	9350.57
Staff Training	4000.00	-124.59	Dis Integration Spec	500.00	375.41	5288.40
Staff Travel	6750.00	842.24	Executive Director	1500.00	2342.24	7850.57
Staff Travel	8250.00	2342.24	Dis Integration Specialist	700.00	3042.24	4588.40
Staff Travel	8950.00	3042.24	Equipment	1100.00	4142.24	1432.40
Dues	1200.00	76.00	Transportation	75.00	151.00	810.05
Accommodations	3000.00	-1045.95	Council Training	1100.00	54.05	2060.00
Meeting Room Rental	1000.00	-289.19	Council Training	300.00	10.81	1760.00

Dr. Danita Applewhite called for a motion to accept the FY18 SILC Resource Plan Budget Modification Request. Scott Lindbloom made a motion to approve the budget as proposed. Randy Russel seconded the motion. All voted in favor, zero opposed, and zero abstained.

Jim Baker presented to the Council a letter regarding Part B funds from the Federal Government. Jim explained to the AZSILC Council that these funds are from the federal government and are in addition to the funds distributed to the Centers for Independent Living in the recent SPIL revision. These additional funds must be used by October 1, 2018. All checks will be disbursed from the amount of Part B funds by September 30th.

Council Appointments and Vacancies:

Jim Baker meet with the Governor’s Office last month and they stated that the Governor’s Office would have appointments made by July 2018. As of July 1st, if the current AZSILC Council Members have all renewed, then AZSILC would have four openings.

Jim Baker suggested a Policy and Procedure Committee to implement recommendations from America Community Living.

Dr. Danita Applewhite called for an ad-hoc Policy and Procedure Committee. Eileen Tohonnie, Randy Russel, and Nicky Cotton volunteered to serve on the committee with staff members, Jim Baker and Melissa Ann Santora. The first report from the committee would be due at the September Full Council meeting.

Election of Officers:

Dr. Danita Applewhite called for nominations for Chair, Vice-Chair, and Treasurer. All officer positions are staggered two year terms. Scott Lindbloom is currently the AZSILC Secretary. Wendy Swagger is resigning from her position as Treasurer.

Scott Lindbloom accepted the nomination for AZSILC Chair. Laura Duvall nominated Dr. Danita Applewhite for Chair of AZSILC. Peter Fischer seconded the nomination for Dr. Danita Applewhite for Chair of AZSILC. Randy Russel nominated Peter Fischer for AZSILC Chair. Dr. Danita Applewhite seconded the nomination for Peter Fischer for AZSILC Chair. The vote is conducted. Peter Fischer is elected as the new AZSILC Chair.

Dr. Danita Applewhite nomination for Laura as Vice-Chair. Peter Fischer seconded the nomination. Scott Lindbloom nominated Dr. Danita Applewhite as Vice-Chair. Peter Fischer seconded the nomination for Dr. Danita Applewhite as Vice-Chair. The vote is conducted. Dr. Danita Applewhite is the new Vice-Chair of AZSILC.

Scott Lindbloom nominated Laura Duvall for the Treasurer Position. Dr. Danita Applewhite seconded the nomination. Scott Lindbloom nominated Eileen Tohonnie. Peter Fischer seconded the nomination. Eileen Tohonnie accepts the nomination. The vote is conducted. Laura Duvall is the new Treasurer of AZSILC.

Committee Reports:

Dr. Danita Applewhite reviewed what had been discussed at the Executive Committee, which included preparation for the SPIL amendment, revision for the Sara Joehnke's position as Disability Integration Specialist, and the establishment of committees.

Laura Duvall reported that the AZSILC website will have a link directly to the Governor's website for AZSILC Board Applications. Wendy Swager is planning to stay on the AZSILC Council, as well as the Policy and Legislative Committee until replaced by a new Council Member. The Resource Development Committee will be placed on hold.

Ty asked what would be the requirements for being a public member of the committee, and if being a minor would prevent him from serving on a committee.

Peter Fischer reviewed the seven recommendation from the Emergency Preparedness Committee. Severt Land and Michelle Verrico will represent AZYLF Alumni on the Emergency Planning Committee. Nicky Cotton volunteered to serve on the committee, and Laura Duvall will suggest a staff member.

Jim Baker reviewed the proposed revisions for the SPIL Amendment. AZSILC needs to adopt the revisions as presented at the public forum.

Peter Fischer made a motion on accepting the SPIL Amendment. Paula Seanez seconded the motion. All voted in favor, zero opposed, and zero abstained.

Scott Lindbloom recommended having another Emergency Preparedness Committee meeting, and to conduct future committee meetings in-person, since the technology can create additional barriers to participation.

Staff Reports:

Jim Baker gave the AZSILC Council a report on his work as Executive Director. He has now visited four of five Centers for Independent Living. Jim has been offered to join the Board of Coyote Crisis Collaborative. He attended a National Red Cross Taskforce meeting in Washington D.C. to review what was successful during the last disaster season, and what can be improved upon for this year. Jim Baker attended with Melissa Ann Santora the APRIL Board meeting. Jim Baker's position is up for reelection in October at the APRIL Conference. Jim Baker gave an emergency planning presentation at La Paz County to ten to fifteen people. One member of the audience is interested in applying to the AZSILC Council. Jim Baker has a meeting tomorrow at Arizona State University's Morrison Institute to discuss the upcoming needs assessment.

Dr. Danita Applewhite suggest a calendar be available to keep up with AZSILC activities, and give AZSILC Council members an opportunity to join staff at events. Ty mentions this should be available to him as a member of a committee also.

Melissa Ann Santora reported on her staff activities with AZSILC financials and the Arizona Youth Leadership Forum. There were five graduates for the Arizona Youth Engagement Academy and eleven graduates from the Arizona Youth Leadership Forum. Melissa stated they might consider a Youth Leadership Forum in Tucson if AZSILC decides on doing two forums again next year. Despite outreach at eighteen or twenty high schools, Melissa reported that there was not an increase in delegates from the Northern counties they visited. The recent state teachers' strike affected recruitment for Youth Leadership Forum and other youth engagement activities. The last class for Emerging Me is Saturday, June 30th is the final class date. The Hopi Outreach project, Project Dignity has been completed.

Sara Joehnk reported on three emergency planning activities. These include the active shooter emergency planning with the Phoenix Day School of the Deaf, the guidebook with Raising Special Kids and the Arizona Developmental Disabilities Council, and the upcoming Partners in Preparedness conference scheduled for June 2019.

Chair Report:

Dr. Danita Applewhite proposed that AZSILC help the Centers for Independent Living identify underserved populations by conducting public forums at each Center. Scott Lindbloom reported back to the Council from the last Rehabilitation Service Administration (RSA) meeting. The next RSA meeting will be on August 9, 2018.

Strategic Plan Update:

This agenda item was postponed for the next AZSILC meeting scheduled for September. The handout with potential AZSILC logos was distributed at attendees.

Full Council Meeting Schedule for 2018:

There are two more Full Council meetings scheduled for 2018. The next meeting is Monday, September 17 from 1pm to 4pm, and the following meeting is Monday, December 17 from 1pm to 4pm. Both will be at the Arizona Developmental Disabilities Planning Council in Phoenix, and both meetings will also be accessible through webconference.

Agribility in Arizona:

This agenda item was postponed for the next AZSILC Full Council meeting.

Announcements:

Dr. Danita Applewhite announced an upcoming conference for the Association of Programs for Rural Independent Living (APRIL) from October 6 through October 8th in Denver, Colorado.

Call to the Public:

No comments from the public.

Adjourn:

Peter Fischer made the motion to adjourn at 4:13pm.