



## Arizona Statewide Independent Living Council Executive Committee Meeting Minutes (UNAPPROVED)

Friday, August 31, 2018, at 1:00 p.m. located at Ability360 5025 East Washington,  
Classroom A, Second Floor, Phoenix, AZ.

One or more AZSILC members may have participated via teleconference.

### **Council Members Present:**

Peter Fischer, Dr. Danita Applewhite, Scott Lindbloom

### **Staff Members Present:**

Jim Baker, Melissa Ann Santora, and Sara Joehnk

### **Public Present:**

None

### **Welcome and Introductions:**

Peter Fischer, AZSILC Chair called the meeting to order at 1:10pm. Introductions were completed, and Peter welcomed all to the meeting.

### **Public Comment (on agenda items only):**

Peter Fischer called for public comment. No public comments were received.

### **Executive Session:**

Peter Fischer tabled the Executive Session agenda item.

### **Amendments to Job Descriptions (Action):**

Peter Fischer asked AZSILC staff to summarize their job descriptions and asked whether each staff member felt the job description matched their work. Sara Joehnk stated her job description still reflects the work of Disability Integration Specialist. Scott Lindbloom recommended Sara Joehnk's job description remain the same, but he wants to see more travel to rural areas. Melissa Ann Santora reviewed the Director of Innovation job description and explained that this position is project oriented. Peter mentioned the duplication of responsibilities in the job descriptions of Executive Director and the Director of Innovation. Melissa explained that the duplication had been done intentionally, as an interim measure. Peter suggested a line item be added to the Director of Innovation job description that allows the Director of Innovation to perform roles as required by AZSILC, rather than using the duplicate language. Jim Baker suggested a table of organization be created to make staff roles more clearly defined.

Scott Lindbloom moved for AZSILC staff to revise job descriptions and bring proposed amendments to the next AZSILC meeting. Dr. Danita Applewhite seconded.

All vote in favor, zero opposed, and zero abstained. The motion was approved.



## Statewide Independent Living Council – Executive Committee

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### **Nominations Committee – nominations for open positions (Action):**

Jim Baker has met with the Governor's Office of Boards and Commissions. They are aware of, and intend to have the appointments made before our upcoming full Council meeting, scheduled for September 17, 2018. Currently three members are overdue for reappointment. Jim explained that there is a difference between Federal and State interpretations regarding service while appointment is pending, and that there is an exception made for pending reappointments for those who have not exceeded their total term limits. None of the AZSILC members awaiting reappointment have exceeded their total term limits. Dr. Danita Applewhite indicated that Bobbi Stevens has relocated and withdrew her application to serve on AZSILC. Melissa Ann Santora informed the Executive Committee that in 2016, Scott Lindbloom was appointed Vice-Treasurer and Pete Weaver as Secretary. Jim Baker suggested that the Nominating Committee confirms member Offices, and conducts an election for any open positions at the next AZSILC meeting.

Dr. Danita Applewhite moved that the nominations for AZSILC Officers occur prior to the next full Council meeting, so that elections may be held. Scott Lindbloom seconded the motion. All vote in favor, zero opposed, and zero abstained. The motion was approved.

### **Announcements:**

Dr. Danita Applewhite asked for a moment to show our respect for the late Senator John McCain for his lifelong service to the Country, the State of Arizona, and the disability community.

Jim Baker read a prepared statement to the Executive Committee of his resignation from AZSILC, effective September 13, 2018.

Dr. Danita Applewhite announced that she is taping a podcast on Sunday, September 2 on the topic, "Why some people with disabilities will not ask for help."

Peter Fischer announced which AZSILC Council members and staff would be attending the Association of Programs for Rural Independent Living (APRIL) Conference in October 2018. There were five AZSILC Council members who showed interest in attending this year. The Council members will be Peter Fischer and Randy Russell. The staff attending will be Melissa Ann Santora and Sara Joehnk. AZSILC will also provide funding for five youth to attend the conference. Peter indicated that AZSILC members and youth will give a ten-to-fifteen-minute presentation about what they learned by participating in the APRIL Conference, at the first AZSILC meeting, that follows the conference.

### **Call to the Public:**

Peter Fischer called for public comment. No public comments were received.

### **Adjourn:**



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Scott Lindbloom moved to adjourn. Dr. Danita Applewhite seconded the motion. The meeting was adjourned at 1:48pm.