



## **Arizona Statewide Independent Living Council (AZSILC) Executive Committee Meeting Minutes (UNAPPROVED)**

**Wednesday, November 21, 2018, at 12:00pm**  
Teleconference

To connect via teleconference dial 1-866-848-2216, pin code 8099566334#

### **Council Members Present:**

Peter Fischer, Dr. Danita Applewhite, Laura Duval, Scott Lindbloom

### **Staff Members Present:**

Melissa Ann Santora

### **Public Present:**

None

### **Welcome and Introductions:**

Peter Fischer, AZSILC Chair, called the meeting to order at 12:06pm. Introductions were completed, and Peter welcomed all to the meeting.

### **Public Comment (on agenda items only):**

Peter Fischer called for public comment. No public comments were received.

### **Approval of I & E Budget Amendment:**

Peter Fischer asked Melissa Ann Santora to provide the Executive Committee with an overview of the proposed amendment. Melissa Ann Santora did so, providing explanation for the items requiring amendment. Scott Lindbloom moved to approve the I & E Budget Amendment as submitted, Dr. Danita Applewhite seconded. There was no discussion. All voted in favor, zero were opposed, zero abstained. The motioned carried unanimously.

### **Hiring of Director of Operations:**

Peter Fischer explained that the hiring committee offered the Director of Operations position to a candidate who wishes to negotiate a salary increase from \$55,000 to \$65,000. Peter counter offered \$64,000 with consideration of an increase following the standard six 6 month probation. Peter indicated that he checked with Melissa, and because the candidate will not be taking the medical insurance offered by AZSILC, funds are available to increase the salary. Scott proposed offering \$60,000 with a raise to \$65,000 after 90 days. Peter indicated that he does not believe the candidate will accept \$60,000 to start. Dr. Applewhite indicated that she would be more comfortable with a \$60,000 starting salary, but that if the \$64,000 is not negotiable, Dr. Applewhite moved to approve a starting salary of \$64,000, with the option to increase the salary after satisfactory completion of the six month probation. Scott seconded the motion. During discussion, Laura Duval



commented that she does not see a problem with the \$64,000 in starting salary, given that the candidate is not taking the medical insurance benefit. Peter called for the vote. All voted in favor, zero opposed, zero abstained. The motion carried unanimously.

**Staff Medical Insurance:**

Peter Fischer asked Melissa to explain the staff medical insurance options. Melissa reviewed the document previously provided to the Executive Committee, which indicated that any of the options would be less expensive than the current premium AZSILC is paying for staff insurance. Danita moved to approve that AZSILC will pay 100% of the Blue Cross/Blue Shield insurance premium for the only staff member who needs insurance in 2019, and that staff research and secure a supplemental insurance option or Health Savings Account with the difference of \$121.48 per month (the existing premium). Scott seconded the motion. There was no discussion. All voted in favor, zero were opposed, and zero abstained. The motion carried unanimously.

**Nominating Committee:**

Peter Fischer reviewed the list of currently appointed AZSILC members, and sought discussion about possible nominees for the roles of Secretary and Vice Treasurer. Scott indicated that he would like to stay on as Vice Treasurer. After some discussion Dr. Applewhite moved to nominate Wendy Swager, Carla Shelton, and Randy Russell for the office of Secretary, and Scott Lindbloom, Wendy Swager, Carla Shelton, and Randy Russell for the office of Vice Treasurer. Scott seconded the motion.

During discussion it was noted that staff will confirm whether the Nominees will run for either or both of the offices for which they are nominated, and ensure that this item appears on the Agenda. All voted in favor of the motion, zero opposed, zero abstained. The motion carried unanimously.

**Announcements:**

Peter wished everyone a Happy Thanksgiving, and thanked them for their service.

Melissa announced that Tahneesha Smith has been hired as Administrative Support Specialist. Tahneesha has a wealth of applicable experience, and is currently participating in orientation activities at AZSILC.

Peter indicated that staff have been working hard on putting together the AZSILC Retreat next month on 12/16, followed by the AZSILC meeting on 12/17 from 9am-11am. He indicated that discussing the AZSILC Committees will be an Agenda item for the Retreat, and appointments will be made for the record during the AZSILC meeting. He also noted that all four AZSILC staff members will be at the Retreat.

**Call to the Public:**

Peter Fischer called for public comment. No public comments were received.



**Statewide Independent Living Council – Executive Committee**

Unapproved Meeting Minutes for Wednesday, November 21, 2018 (12:00-12:30PM)

**Adjourn:**

Scott Lindbloom moved to adjourn. Dr. Danita Applewhite seconded the motion. The meeting was adjourned at 12:33pm.