



Monday, September 23, 2019
2:00 pm – 3:00 pm

Meeting was available via
videoconference/teleconference only.

AZSILC Board Members Present: Dr. Danita Applewhite, Susan Molloy, Laura Duval, Scott Lindbloom, and Randy Russell

AZSILC Board Members Absent: None

Staff Present: Sarah Kader, Melissa Ann Santora and Tahneesha Smith

Public Present: None

Welcome and Introductions:

Susan Molloy, AZSILC Vice-Chair, called the meeting to order at 2:15 pm. Introductions were completed.

Public Comment on Agenda Items Only:

Susan Molloy called for public comment. No public comment was received.

Report of the Board of Directors Chair:

Consideration of APRIL Attendance:

Dr. Danita Applewhite submitted a proposal for consideration as a speaker at the Association of Programs for Rural Independent Living (APRIL) Conference in October 2019. Additionally, Dr. Applewhite submitted a training and development request form to AZSILC for APRIL attendance. Susan Molloy asked if all board members had the opportunity to review the APRIL Conference proposal submitted by Dr. Danita Applewhite. Molloy read the proposal to board members.

Melissa Ann Santora assisted in reading the proposal due to Molloy's audio challenges. Santora also read Dr. Applewhite's professional biography.

Scott Lindbloom made a motion to approve the presentation proposal and APRIL Conference attendance of Dr. Danita Applewhite.

Laura Duval inquired about the required APRIL conference and travel fees in order for Dr. Applewhite to attend as it relates to the AZSILC budget.

Melissa Ann Santora reviewed the current budget and provided an estimated of \$3,400 in associated fees for Dr. Applewhite's attendance at the conference not including per diem.

Santora stated there was \$2,463.68 in lodging and per diem along with \$1,000 in transportation budget items. She stated the funds were available if the agendas item were approved.

Laura Duval expressed her concern regarding funds also being available for AZSILC Council Members that may want to attend the SILC Congress Conference in February 2020.

Melissa Ann Santora shared that training and development is provided upon request to all AZSILC Council Members. The requested training should benefit the organization.

Laura Duval stated that training opportunities should be available to all members and not the same individuals each time.

There was a brief discussion regarding personal care attendants and assistance.

Susan Molloy asked if there was any further discussion surrounding the agenda items. There was no further discussion at this time.

The vote resumed for approval of Dr. Danita's Applewhite's APRIL Conference proposal submission and attendance. Laura Duval, Scott Lindbloom and Randy Russell all voted in favor. No oppositions or abstentions. The motion unanimously passed.

Consideration of APRIL Board Re-election:

Melissa Ann Santora stated that she was seeking AZSILC Board permission to potentially remain on the APRIL Board of Directors if re-elected as a member or treasurer. If re-elected, it would require a two-year commitment. Santora would continue to represent AZSILC even if she was no longer an employee of the organization. Melissa Ann Santora has already been an APRIL Board member for four years.

Susan Molloy opened the agenda item up for discussion.

Laura Duval asked about the time commitment and if Santora would be able to accomplish it while performing her current role at AZSILC.

Melissa Ann Santora stated that she was comfortable with the time commitment and had been able to successfully fulfil both roles for the last four years.

Sarah Kader stated she had no concerns of Melissa Ann Santora's ability to continue to perform both roles.

Laura Duval made a motion that Melissa Ann Santora could be re-elected to the APRIL Board of Directors.

Scott Lindbloom seconded the motion.

Laura Duval, Scott Lindbloom and Randy Russell all voted in favor. No oppositions or abstentions. The motion unanimously passed.

New Board Member Email Protocols:

Tahneesha Smith explained that new email accounts were created for each AZSILC Board Member to be used for organizational business. All members should have recently received an email notifying them of the new email and credentials.

Melissa Ann Santora provided supportive information as to why the email accounts were created. The new email accounts will help keep any confident information secure and help members effectively manage their AZSILC correspondence.

Laura Duval had received her new email information and plans to use it. Duval supports the idea of having separate email for AZSILC business.

Susan Molloy is open to using the new email account but may need some technical assistance.

Sarah Kader explained that members would use the new AZSILC email in addition to their personal accounts. Members would not have to stop using their personal accounts.

Scott Lindbloom shared his concerns regarding using a new email account. Lindbloom would prefer not to have a separate account.

Melissa Ann Santora stated the new email would only be used for AZSILC business.

Sarah Kader shared that many nonprofits require board members to keep their information safe by having separate email accounts or accessing a member portal.

Scott Lindbloom affirmed his dissatisfaction with using a new email account.

Melissa Ann stated that using the new email account was only a recommendation and not required.

Sarah Kader stated the new email accounts were created as a best practice and is not a current requirement.

Laura Duval explained that having separate AZSILC 'business' email accounts provide security for the organization. Duval stated that using the email account should remain optional for now; however, in the future it can be re-addressed and included in organizational policies.

Melissa Ann Santora explained that there were iPads available for board members if needed or desired to be used for AZSILC business. Training can also be provided if requested.

Dr. Danita Applewhite joined the meeting at 3:02 pm.

Melissa Ann Santora stated that AZSILC will begin to use the new AZSILC Board Member emails as a general practice. The new practice should be beneficial to all and make corresponding easier.

Announcements:

Dr. Danita Applewhite asked for a brief update on agenda items presented earlier in the meeting. An update was provided.

There were no further announcements.

Call to the Public:

AZSILC Board Vice-Chair, Susan Molloy, called for public comment. No public comment was received.

Adjournment:

Scott Lindbloom made a motion to adjourn. Dr. Danita Applewhite seconded the motion.

The meeting was adjourned at 3:07 pm.