



**SPIIL Development Committee Meeting
Thursday, October 31, 2019 at 1 pm**

Meeting Participants:

Susan Molloy, Danita Applewhite, Vicki Cuscino, Laura Duval, Scott Lindbloom, Shawnique Cotton, and Beca Bailey

AZSILC Staff:

Sarah Kader, Melissa Ann Santora, and Tahneesha Smith

Welcome and Introductions:

Meeting opened at 1:04 pm. Welcome and introductions were completed.

Committee Discussion

Susan Molloy, Committee Chair, provided an overview of the purpose of the State Plan of Independent Living (SPIIL) Development Committee and the goal of the current meeting. Molloy shared some of committee members that are participating. She also provided some insight into the process of developing the triennial SPIIL. The next committee meeting will take place in mid-January of 2020. The results of the Morrison Institute survey will be reviewed and discussed at the meeting. Additionally, Molloy shared there will be a series of five scheduled meetings in February, March and April to acquire public comments. Molloy provided an outline of the meetings.

Scott Lindbloom commented on the previous survey from last SPIIL. Lindbloom inquired if the results can be combined with the current survey.

Melissa Ann Santora, AZSILC Director of Innovation, stated the Morrison Institute survey is specifically listed in the current SPIIL to provide services. Santora explained that new data is required to respond to emerging needs.

Dr. Danita Applewhite asked if any survey questions had been changed from the previous one.

Melissa Ann Santora stated that all questions had been changed. Questions were generalized so that results would potentially have a greater impact and the survey would be shorter.

Dr. Danita Applewhite inquired if disable veterans were included in the survey questions.

Melissa Ann Santora paused to review. Santora deferred the answer to Dr. Applewhite question until later in the meeting.

Susan Molloy expressed her satisfaction of the inclusion of rural populations and reference to reservations in the current survey.

Melissa Ann Santora stated that the survey's goal is to collect general information and reserve public forums to collect more specific data. Santora shared that AZSILC wrote the previous survey; however, the current survey was written by the Morrison Institute.

Susan Molloy inquired about the locations of the public forums and if they would include reservations.

Melissa Ann Santora stated that two public forums were located on reservations during the previous SPIL development cycle.

Scott Lindblom inquired about the inclusion and participation of the Navajo nation.

Melissa Ann Santora explained that ASSIST for Independence serves the Navajo nation. The Centers for Independent Living should distribute the surveys to consumers within their regions.

Melissa Ann Santora, stated there were no questions regarding veterans in the current survey. Santora reiterated that the survey was very general.

Sarah Kader, AZSILC Director of Operations, asked Tahneesha Smith to resend the current survey to all SPIL Development Committee members to review after the meeting.

Dr. Danita Applewhite asked if any particular population was identified on the current survey.

Sarah Kader took the opportunity to thank everyone for participating in the committee meeting. Kader explained how the SPIL Development Committee is very important and critical in developing the new SPIL. She recommended that all members read the current SPIL so they can offer feedback during the next meeting. Sarah Kader also noted that the survey results will be released at the end of December 2019 and provided to committee members. Kader encouraged members to review the results before the next scheduled meeting in mid-January.

Scott Lindbloom inquired if the survey results can be provided earlier.

Melissa Ann Santora stated the results cannot be provided before December 2019.

Scott Lindbloom expressed his concerns regarding having the information needed to get obtain public comment.

Melissa Ann Santora shared that focus groups were conducted to determine what questions and/or concerns should be included on the survey before its release.

Susan Molloy inquired about the current amount of surveys completed.

Sarah Kader did not have a current update. Kader stated there was an estimated 100 survey completed within the first month. She encouraged members to resend their surveys to others for further continued reach.

Melissa Ann Santora suggested that members promote the survey on their social media pages and/or other methods.

Susan Molloy inquired about the consumer satisfaction survey provided by the Centers for Independent Living (CILs) referenced in the current SPIL.

Melissa Ann Santora shared that each CIL addresses consumer satisfaction by using their own survey throughout the year. The CILs present a report of their efforts to AZSILC which they send to the federal government.

Scott Lindbloom asked for more clarification regarding the consumer satisfaction surveys conducted by CILs.

Melissa Ann Santora stated that CILs are required to issues consumer satisfaction surveys which does not factor into the SPIL development. The CILs do administer the AZSILC survey; however, they are not required.

There was a brief conversation regarding reporting of surveys and to what authorities.

Sarah Kader stated that the purpose of this meeting is to provide an overview of the committee and its goals. Kader shared that more public forums can be scheduled if needed in various locations. She stated that the drafted SPIL is due at the end of May 2020. It must have the signature of at least three CIL directors. As in the past, all five CIL directors have signed the draft; that is the continued goal.

Melissa Ann Santora expressed her gratitude for meeting participation. Santora asked if Vicki Cuscino, Laura Duval or Beca Bailey had any comments regarding sharing the survey and/or their process.

Scott Lindbloom inquired about next committee meeting date.

Susan Molloy stated that the next meeting date is to be determined.

Laura Duval, SMILE Executive Director, stated that the survey was forwarded to their listserv. They will also print hard copies to distribute and/or display to consumers at their center.

Dr. Danita Applewhite asked if the survey results determine how the SPIL is developed.

Melissa Ann Santora stated that the survey results do not determine how the SPIL is developed. The SPIL Development Committee must decide what to do with the results from the survey and to include on the next SPIL. The committee must determine if the SPIL remains the same or if changes are needed. The SPIL has to reflect the most critical needs of the entire state to have the greatest impact.

Sarah Kader stated there are no determining factors for this committee. The AZSILC has tried to create a committee that will have robust representation from the state to be included in the next SPIL that will help determine what the state needs. Kader urged members to encourage their community to participate in the public forums and complete the survey.

Susan Molloy inquired if a 'study group' to review the current SPIL would be feasible and/or in compliance with committee policy.

Melissa Ann Santora stated that other committee meetings can be scheduled if needed. Santora shared that questions are always welcomed and can be directed to her. Members can also schedule a meeting with Santora or Kader.

Adjournment

The meeting was adjourned at 12:07 pm.