

STATE PLAN FOR INDEPENDENT LIVING (SPIL)

Rehabilitation Act of 1973, as Amended, Chapter 1, Title VII

PART B - INDEPENDENT LIVING SERVICES

Part C - Centers for Independent Living

State: ARIZONA

FISCAL YEARS: 2021-2023

Effective Date: October 1, 2020

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Executive Summary

The Arizona State Plan for Independent Living (SPIL) is a collaborative mechanism by which to enhance statewide capacity building and strategic systems change efforts with, and for, Arizonans who have disabilities.

The Arizona SPIL is centered around the concept of enhancing the ability of individuals and entities to mitigate barriers, by working together to find solutions that result in increased opportunities for Arizonans who have disabilities to contribute to, and engage in Independent Living services.

Featuring manageable goals, objectives, and metrics designed to foster planned outreach, strengthen partnerships, and leverage effective practices that maximize impact and measure success, the Arizona SPIL identifies the Arizona Independent Living (IL) Network, and outlines the means by which to sustain it.

Following conclusion of a Statewide Needs Assessment, and Public Listening Sessions in six regions of the state, Arizona Statewide Independent Living Council (AZSILC) convened a SPIL Development Committee (SDC), comprised of invested members from across the state. The SDC reviewed relevant information, and made recommendations throughout the SPIL Development process. The SPIL was drafted by AZSILC staff, with additional input from the Directors of all Arizona Centers for Independent Living (AZCILs), Arizona Rehabilitation Services Administration (AZRSA), which is the Designated State Entity (DSE) in Arizona. Three virtual Public Forums were held for the draft SPIL before it was finalized, signed, and submitted for approval.

Section 1: Goals, Objectives and Activities

1.1 Mission:

Mission of the Independent Living Network and the SPIL.

The mission of the Arizona Independent (IL) Living Network and the 2021-2023 Arizona State Plan for Independent Living (SPIL) is to work collaboratively with a wide variety of entities to identify gaps, mitigate barriers, and cultivate equity, with, and for, Arizonans who have disabilities.

1.2 Goals:

Goals of the IL Network for the three-year period of the plan.

Goal A: Arizonans who have disabilities are engaged in the philosophy and culture of the Independent Living Movement.

Goal B: Arizona disability organizations collaborate to mitigate barriers for Arizonans who have disabilities.

Goal C: Arizona builds capacity in youth who have disabilities as leaders, who provide peer-based mentoring, training, and support.

Goal D: Arizona Statewide Independent Living Council models strategic, cross-disability, systems change through responsive, innovative practices.

1.3 Objectives

Objectives for the three-year period of the plan – including geographic scope, desired outcomes, target dates, and indicators. Including compatibility with the purpose of Title VII, Chapter 1.

The SPIL objectives were developed with the involvement of the Arizona Centers for Independent Living (AZCILs), and with the guidance of the Arizona Statewide Independent Living Council (AZSILC) SPIL Development Committee.

The SPIL objectives are consistent with, and further the purpose of Title VII, Chapter 1 Chapter 1 of Title VII of the Act, as is outlined below:

- The objectives which best demonstrate promotion of Independent Living philosophy and consumer control are: A.1, A.2, A.3
- The objectives which best demonstrate promotion of peer-support, self-help, and self-determination are: C.5, D.3
- The objectives which best demonstrate promotion of equal access and individual systems advocacy are: B.1, B.2, B.3, B.5, D.1
- The objectives which best demonstrate promotion of leadership and empowerment are: B.4, C.1, C.2, D.4
- The objectives which best demonstrate promotion of independence, productivity, integration, and the full inclusion of individuals who have disabilities are: C.3, C.4, D.2

1.4 Evaluation

Methods and processes the SILC will use to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of individuals with disabilities.

The table below identifies the following SPIL components: Timelines, Goals, Objectives, Indicators, Evaluation Methods, and parties who have Primary Responsibility for each component.

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
Annually, throughout the SPIL cycle.	<p><u>Goal A:</u> Arizonans who have disabilities are engaged in the philosophy and culture of the Independent Living Movement.</p>	<p><u>Objective:</u> A.1: Consumer satisfaction is evaluated, by each Arizona Center for Independent Living.</p> <p><u>Indicator:</u> Consumer satisfaction survey results across all Arizona Centers for Independent Living averaged 90% or above.</p> <p><u>Evaluation Method:</u> Consumer satisfaction data is gathered by survey, upon completion of specific programming, when exiting services, and in October each calendar year for active consumers. Data is reported to AZSILC by November 30th of each year, for inclusion into the AZSILC Program Progress Report (PPR), and cross-referenced with previous PPR data to ensure responsiveness and progress in regard to results.</p>	AZCILs
Annually, throughout the SPIL cycle.	<p><u>Goal A:</u> Arizonans who have disabilities are engaged in the philosophy and culture of the Independent Living Movement.</p>	<p><u>Objective:</u> A.2: All Arizona Centers for Independent Living engage in planned outreach to an underserved population, within their respective service area.</p> <p><u>Indicator:</u> Each Arizona Center for Independent Living provided a core service to 50 new people who have disabilities, who represent an underserved population.</p> <p><u>Evaluation Method:</u> A specific data collection tool is used and data is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	AZCILs

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
<p>Annually, throughout the SPIL cycle.</p>	<p><u>Goal A:</u> Arizonans who have disabilities are engaged in the philosophy and culture of the Independent Living Movement.</p>	<p><u>Objective:</u> A.3: Arizonans who have disabilities receive training on disability history and culture, the Independent Living Movement, and the Independent Living services available throughout Arizona.</p> <p><u>Indicator:</u> Each Arizona Center for Independent Living provided training to 50 people who have a Consumer Service Record (CSR), on at least one component of the Arizona Education and Empowerment Initiative (AZEEI) curriculum, which they had not previously received training on.</p> <p><u>Evaluation Method:</u> Most recent PPR data is used to establish baseline A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	<p>AZCILs</p>
<p>Annually, throughout the SPIL cycle.</p>	<p><u>Goal B:</u> Arizona disability organizations collaborate to mitigate barriers for Arizonans who have disabilities.</p>	<p><u>Objective:</u> B.1: The Arizona Independent Living Network represents the interests of Arizonans who have disabilities, regarding existing and emerging issues, related to housing.</p> <p><u>Indicator:</u> Each Arizona Center for Independent Living participated in at least two housing centric meetings in their respective service area.</p> <p><u>Evaluation Method:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	<p>AZCILs</p>

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
Annually, throughout the SPIL cycle.	<p><u>Goal B:</u> Arizona disability organizations collaborate to mitigate barriers for Arizonans who have disabilities.</p>	<p><u>Objective:</u> B.2: The Arizona Independent Living Network represents the interests of Arizonans who have disabilities, regarding existing and emerging issues, related to transportation.</p> <p><u>Indicator:</u> Each Arizona Center for Independent Living participated in at least two transportation centric meetings in their respective service area.</p> <p><u>Evaluation Method:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	AZCILs
Annually, throughout the SPIL cycle.	<p><u>Goal B:</u> Arizona disability organizations collaborate to mitigate barriers for Arizonans who have disabilities.</p>	<p><u>Objective:</u> B.3: The Arizona Independent Living Network represents the interests of Arizonans who have disabilities, regarding existing and emerging issues, related to employment.</p> <p><u>Indicator:</u> B.3a: Each Arizona Center for Independent Living participated in at least two employment centric meetings in their respective service area. B.3b: Arizona Statewide Independent Living Council contributed to at least two Arizona Employment First activities, meetings, or events.</p> <p><u>Evaluation Method:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	<p>Indicator B.3a: AZCILs</p> <p>Indicator B.3b: AZSILC</p>

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
<p>Annually, throughout the SPIL cycle.</p>	<p><u>Goal B:</u> Arizona disability organizations collaborate to mitigate barriers for Arizonans who have disabilities.</p>	<p><u>Objective:</u> B.4: Arizona Statewide Independent Living Council (AZSILC) shares results of a cross-disability Needs Assessment that has statewide reach, with other disability centric organizations, followed by a solutions-focused forum, to prioritize activities for collective action.</p> <p><u>Indicator:</u> B.4a: AZSILC received responses to a cross-disability Needs Assessment, from people who have disabilities, who reside in 10 of the 15 Arizona counties.</p> <p>B.4b: AZSILC facilitated a discussion with disability centric organizations, based on results of the Needs Assessment, for the purpose of promoting a cohesive approach to systems change, within the state.</p> <p><u>Evaluation Method:</u> Needs Assessment captures county demographic data, which AZSILC monitors; AZSILC compiles and shares narrative report with next steps, following facilitated discussion.</p>	<p>AZSILC</p>
<p>Annually, throughout the SPIL cycle.</p>	<p><u>Goal B:</u> Arizona disability organizations collaborate to mitigate barriers for Arizonans who have disabilities.</p>	<p><u>Objective:</u> B.5: Arizona Statewide Independent Living Council joins other partner organizations in supporting the mission of Arizona Disability Coalition.</p> <p><u>Indicator:</u> B.5: Arizona Statewide Independent Living Council contributed to at least two Arizona Disability Coalition activities, meetings, or events.</p> <p><u>Evaluation Method:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	<p>AZSILC</p>

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
Annually, throughout the SPIL cycle.	<p><u>Goal C:</u> Arizona builds capacity in youth who have disabilities as leaders, who provide peer-based mentoring, training, and support.</p>	<p><u>Objective:</u> C.1: Arizona youth who have disabilities graduate from Arizona Youth Leadership Forum (AZYLF).</p> <p><u>Indicator:</u> At least 25 youth who have disabilities graduated from an Arizona Youth Leadership Forum (AZYLF) conference, held in at least 3 different Arizona counties.</p> <p><u>Evaluation Method:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	Diverse Ability Incorporated
Annually, throughout the SPIL cycle.	<p><u>Goal C:</u> Arizona builds capacity in youth who have disabilities as leaders, who provide peer-based mentoring, training, and support.</p>	<p><u>Objective:</u> C.2: Arizona youth who have disabilities graduate from Arizona Youth Engagement Academy (AZYEA).</p> <p><u>Indicator:</u> At least 20 youth who have disabilities graduated from Arizona Youth Engagement Academy (AZYEA).</p> <p><u>Evaluation Method:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	Diverse Ability Incorporated

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
Annually, throughout the SPIL cycle.	<p><u>Goal C:</u> Arizona builds capacity in youth who have disabilities as leaders, who provide peer-based mentoring, training, and support.</p>	<p><u>Objective:</u> C.3: Arizona youth who have disabilities graduate from Arizona Youth Leadership Initiatives (AZYLI) statewide capacity building conference.</p> <p><u>Indicator:</u> At least 15 youth who have disabilities, who reside in at least 3 different Arizona counties, graduated from Arizona Youth Leadership Initiatives (AZYLI) Statewide Capacity Building Conference.</p> <p><u>Evaluation:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	Diverse Ability Incorporated
Annually, throughout the SPIL cycle.	<p><u>Goal C:</u> Arizona builds capacity in youth who have disabilities as leaders, who provide peer-based mentoring, training, and support.</p>	<p><u>Objective:</u> C.4: Graduates of Arizona Youth Leadership Initiatives (AZYLI) participate in AZYLI Alumni Association engagement opportunities.</p> <p><u>Indicator:</u> At least 50 Arizona Youth Leadership Initiatives (AZYLI) Alumni participated in one or more AZYLI Alumni Association activities, meetings, or events.</p> <p><u>Evaluation:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	Diverse Ability Incorporated

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
Quarterly, throughout the SPIL cycle.	<p><u>Goal C:</u> Arizona builds capacity in youth who have disabilities as leaders, who provide peer-based mentoring, training, and support.</p>	<p><u>Objective:</u> C.5: Graduates of Arizona Youth Leadership Initiatives (AZYLI) facilitate peer-based, person-centered practices, in multiple regions of Arizona.</p> <p><u>Indicator:</u> At least 3 graduates of Arizona Youth Leadership Initiatives completed mentoring, training, or support activities, with youth who have disabilities, who reside in at least 3 Arizona counties.</p> <p><u>Evaluation Method:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	Diverse Ability Incorporated
Quarterly, throughout the SPIL cycle.	<p><u>Goal D:</u> Arizona Statewide Independent Living Council models strategic, cross-disability, systems change through responsive, innovative practices.</p>	<p><u>Objective:</u> D.1: Arizona Statewide Independent Living Council serves as a catalyst for communication between the disability and Emergency and Disaster Preparedness communities.</p> <p><u>Indicator:</u> D.1a: The Arizona Statewide Independent Living Council Emergency Preparedness Committee, which includes a variety of members from across Arizona, convened to advance collective efforts related to both individual and community disaster preparedness. D.1b: Arizona Statewide Independent Living Council provided information to the Arizona Department of Health Services, in regard to Emergency Preparedness needs for Arizonans who have disabilities.</p> <p><u>Evaluation Method:</u> A specific data collection tool is used and progress is reported to the AZSILC SPIL Evaluation Committee, quarterly.</p>	AZSILC

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
<p>In SPIL Year One of the SPIL cycle, Indicator D.2a will be achieved.</p> <p>In both SPIL Years Two and Three, Indicator D.2b will be achieved.</p>	<p><u>Goal D:</u> Arizona Statewide Independent Living Council models strategic, cross-disability, systems change through responsive, innovative practices.</p>	<p><u>Objective:</u> D.2: Resources for access in healthcare settings are disseminated to healthcare practitioners across Arizona.</p> <p><u>Indicator:</u> D.2a: Arizona Statewide Independent Living Council collaborated with partners to create a cohesive package of resource materials aimed at assisting Arizona healthcare practitioners to create avenues for all Arizonans to access healthcare in a safe, dignified, manner.</p> <p>D.2b: In SPIL Years Two and Three, Arizona Statewide Independent Living Council collaborated with partners to distribute a cohesive set of resource materials to 1,000 healthcare practitioners, across all 15 Arizona counties.</p> <p><u>Evaluation Method:</u> D.2a: Completed cohesive package of resource materials is presented to AZSILC SPIL Evaluation Committee.</p> <p>D.2b: A specific data collection tool is used and progress is reported to AZSILC SPIL Evaluation Committee, quarterly.</p>	<p>AZSILC</p>

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
<p>In SPIL Year One of the SPIL cycle, Indicator D.3a will be achieved.</p> <p>In both SPIL Years Two and Three, Indicator D.3b will be achieved.</p>	<p>Goal D: Arizona Statewide Independent Living Council models strategic, cross-disability, systems change through responsive, innovative practices.</p>	<p>Objective: D.3: Self-advocacy training in relation to healthcare services is implemented by disability organizations across Arizona.</p> <p>Indicator: D.3a: Arizona Statewide Independent Living Council collaborated with partners to create a self-advocacy curriculum, by and for people who have disabilities, specifically in relation to accessing healthcare.</p> <p>D.3b: Arizona Statewide Independent Living Council collaborated with partners to train 100 Arizonans who have disabilities, in self-advocacy when accessing healthcare.</p> <p>Evaluation Method: D.3a: Completed Self-Advocacy curriculum is presented to AZSILC SPIL Evaluation Committee.</p> <p>D.3b: A specific data collection tool is used and progress is reported to AZSILC SPIL Evaluation Committee, quarterly.</p>	<p>AZSILC</p>
<p>Quarterly, throughout the SPIL cycle, Indicator D.4a will be achieved.</p> <p>Annually, throughout the SPIL cycle, Indicators D.4b and D.4c will be achieved.</p>	<p>Goal D: Arizona Statewide Independent Living Council models strategic, cross-disability, systems change through responsive, innovative practices.</p>	<p>Objective: D.4: To ensure effective organizational operations, Arizona Statewide Independent Living Council employs a collaborative leadership approach, in conjunction with developing, monitoring, and evaluating the State Plan for Independent Living.</p> <p>Indicator: D.4a: Arizona Statewide Independent Living Council convened to review facts that ensure adequate progress is being made on the State Plan for Independent Living (SPIL).</p> <p>D.4b: The Board of Directors of the Statewide Independent Living Council evaluated nonprofit performance, agency shared leadership structure, and organizational sustainability practices.</p>	<p>AZSILC</p>

Timeline	Goal	Objective, Indicator, Evaluation Method	Primary Responsibility
		<p>D.4c: Arizona Statewide Independent Living Council promoted promising, progressive, best practices, on a state and national level, through the development and cultivation of leadership opportunities, partnerships, and mentoring relationships within the Independent Living Movement.</p> <p><u>Evaluation Method:</u></p> <p>D.4a: Specific data collection tool is used by AZSILC SPIL Evaluation Committee to monitor SPIL progress on a quarterly basis; AZSILC discusses AZSILC SPIL Evaluation Committee report and recommendations at quarterly meetings.</p> <p>D.4b: Confirmed in AZSILC Board Minutes.</p> <p>D.4a: Confirmed in AZSILC Board and Council Minutes.</p>	

1.5 Financial Plan

Sources, uses of, and efforts to coordinate funding to be used to accomplish the Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

The SILC Resource Plan is approved annually by AZSILC and presented to AZRSA for final approval and execution. The SILC Resource Plan has been maintained at \$266,000 in Innovation and Expansion funds, since 2017.

Part B and Part C funding amounts presented in the tables below were taken directly from the ACL website.

Part B State Match funds of \$42,405, are listed under Non-Federal Funds on the State Funds line.

In Fiscal Year 2020 (FY20), Arizona Centers for Independent Living (AZCILs) received \$1,520,605 in CARES Act funding. The CARES Act funding amounts appearing in the tables below are estimated, and based on anticipated expenditures for these funds during FY20.

All funding amounts in the following tables are projected, based on the pertinent information available, at the time this SPIL was submitted for approval.

Fiscal Year(s): 2021					
Sources	Projected Funding Amounts and Uses				
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
Title VII Funds					
Chapter 1, Part B		\$247,595		\$134,050	0
Chapter 1, Part C			\$1,573,138		
Other Federal Funds					
Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$266,000				
Social Security Reimbursement					
CARES Act Funds		\$800,000			
Other					
Non-Federal Funds					
State Funds		\$42,405			
Other					

Fiscal Year(s): 2022, 2023					
Sources	Projected Funding Amounts and Uses				
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
Title VII Funds					
Chapter 1, Part B		\$307,595		\$74,050	0
Chapter 1, Part C			\$1,573,138		
Other Federal Funds					
Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$266,000				
Social Security Reimbursement					
CARES Act Funds					
Other					
Non-Federal Funds					
State Funds		\$42,405			
Other					

FY 2021						
Objective	Part B: Independent Living Services		Part B: Other SPIL Activities	Part C	Cares Act	Recipient
	Federal	State				
A.2	\$145,000					AZCILs
A.3	\$102,595	\$42,405				AZCILs
C.1			\$25,000			Diverse Ability Incorporated
C.2			\$7,025			Diverse Ability Incorporated
C.3			\$20,000			Diverse Ability Incorporated
C.4			\$7,025			Diverse Ability Incorporated
C.5			\$15,000			Diverse Ability Incorporated
D.2			\$25,000			AZSILC
D.3			\$35,000			AZSILC
				\$410,372	\$200,000	Ability360
				\$271,616	\$130,000	Assist! To Independence
				\$385,390	\$185,000	DIRECT Center for Independence
				\$257,916	\$85,000	New Horizons Disability Empowerment Center
				\$247,844	\$200,000	Services Maximizing Independent Living and Empowerment
Total	\$247,595	\$42,405	\$134,050	\$1,573,138	\$800,000	

FY 2022, 2023						
Objective	Part B: Independent Living Services		Part B: Other SPIL Activities	Part C	Cares Act	Recipient
	Federal	State				
A.2	\$145,000					AZCILs
A.3	\$102,595	\$42,405				AZCILs
C.1			\$25,000			Diverse Ability Incorporated
C.2			\$7,025			Diverse Ability Incorporated
C.3			\$20,000			Diverse Ability Incorporated
C.4			\$7,025			Diverse Ability Incorporated
C.5			\$15,000			Diverse Ability Incorporated
D.2	\$25,000					AZCILs
D.3	\$35,000					AZCILs
				\$410,372		Ability360
				\$271,616		Assist! To Independence

FY 2022, 2023						
Objective	Part B: Independent Living Services		Part B: Other SPIL Activities	Part C	Cares Act	Recipient
	Federal	State				
				\$385,390		DIRECT Center for Independence
				\$257,916		New Horizons Disability Empowerment Center
				\$247,844		Services Maximizing Independent Living and Empowerment
Total	\$307,595	\$42,405	\$74,050	\$1,573,138		

Section 2: Scope, Extent, and Arrangements of Services

2.1 Services

Services to be provided to persons with disabilities that promote full access to community life including geographic scope, determination of eligibility and statewideness.

Table 2.1A: Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Core Independent Living Services, as follows:		✓	CIL
- Information and referral		✓	CIL
- IL skills training		✓	CIL
- Peer counseling		✓	CIL
- Individual and systems advocacy			CIL
- Transition services including:			OTHER
▪ Transition from nursing homes & other institutions	✓	✓	
▪ Diversion from institutions			
▪ Transition of youth (who were eligible for an IEP) to post-secondary life			
Counseling services, including psychological, psychotherapeutic, and related services		✓	OTHER

Table 2.1A: Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with disabilities) Note: CILs are not allowed to own or operate housing.		✓	CIL
Rehabilitation technology		✓	DSE
Mobility training		✓	DSE
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services		✓	CIL DSE OTHER
Personal assistance services, including attendant care and the training of personnel providing such services		✓	CIL
Surveys, directories, and other activities to identify appropriate housing, recreation opportunities, and accessible transportation, and other support services		✓	CIL
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	✓	✓	CIL DSE OTHER
Education and training necessary for living in the community and participating in community activities	✓	✓	CIL OTHER
Supported living			
Transportation, including referral and assistance for such transportation		✓	CIL DSE
Physical rehabilitation			
Therapeutic treatment			
Provision of needed prostheses and other appliances and devices			

Table 2.1A: Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Individual and group social and recreational services	✓	✓	CIL OTHER
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	✓	✓	CIL DSE OTHER
Services for children	✓	✓	CIL DSE OTHER
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with disabilities		✓	CIL OTHER
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future		✓	CIL
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	✓	✓	CIL OTHER
Such other services as may be necessary and not inconsistent with the Act		✓	CIL

2.2 Outreach

Identify steps to be taken regarding statewide outreach to populations that are unserved or underserved by programs that are funded under Title VII, including minority groups and urban and rural populations.

Served: Arizona defines served as any resident of any county in the state, who has access to Independent Living Services, which they consider to be suitable to address their needs and goals.

Unserved: Arizona defines unserved as any resident of any county in the state, who lacks access to Independent Living Services, because the county has not been established within the service area of an existing Arizona Center for Independent Living (AZCIL).

Underserved: Arizona defines underserved as any resident of any county in the state, who lacks access to Independent Living Services, which they consider to be suitable to address their needs and goals.

All fifteen Arizona counties have been declared within the service area of an existing AZCIL, and the Arizona Independent Living (IL) Network recognizes that although our state has no unserved counties in respect to Independent Living Services, many people who have disabilities residing in those counties, lack equitable access to Independent Living Services.

Three AZCILs are situated in extremely rural parts of the state, including one which is on indigenous land. The Arizona IL Network acknowledges that even for the AZCILs in the larger cities, service delivery is more consistently available in proximity to the AZCIL offices. Geographic distance, rural infrastructure, and weather conditions, are barriers to service delivery in many parts of the state.

In addition, although all Arizonans who have disabilities are welcomed by AZCILs, the Arizona IL Network recognizes that specific outreach efforts are warranted based on a number of factors, within both rural and urban areas, and among all minority demographics.

Through the SPIL, outreach to underserved populations will be performed by the Arizona IL Network in collaboration with a variety of partners. Specific SPIL Objectives addressing outreach to those who are underserved, include: A.2, B.4, C.1, C.3, C.5, D.2, D.4.

2.3 Coordination

Plans for coordination of services and cooperation among programs and organizations that support community life for persons with disabilities.

Arizona Statewide Independent Living Council partners with many entities, on a variety of matters which are responsive to the needs of people who have disabilities. Below is a chart indicating planned collaboration, in conjunction with SPIL objectives.

Entity	Collaborative Effort
Ability360	Objectives A.1, A.2, A.3, B.1, B.2, B.3, B.4, B.5, D.1, D.2, D.3
Arizona Developmental Disabilities Planning Council	Objectives: B.4, B.5, D.3
Arizona Center for Disability Law	Objective: B.5, D.2
Arizona Commission for the Deaf and Hard of Hearing	Objective: B.5
Arizona Council of the Blind	Objective: B.5
Arizona Department of Education	Objective: B.3
Arizona Department of Emergency and Military Affairs	Objective: D.1
Arizona Department of Health Services	Objective: D.1

Entity	Collaborative Effort
Arizona Division of Developmental Disabilities	Objective: B.3
Arizona Rehabilitation Services Administration	Objective: B.3, C.1, C.2, C.3
Association of Programs for Rural Independent Living	Objective: D.4
Assist! To Independence	Objectives A.1, A.2, A.3, B.1, B.2, B.3, B.4, B.5, D.1, D.2, D.3
Brain Injury Alliance of Arizona	Objective: B.5
Coyote Crisis Collaborative	Objective D.1
DIRECT Center for Independence	Objectives A.1, A.2, A.3, B.1, B.2, B.3, B.4, B.5, D.1, D.2, D.3
Diverse Ability Incorporated	Objectives: C.1, C.2, C.3, C.4, C.5, D.3
Independent Living Research Utilization	Objective: D.4
Institute for Human Development	Objective: B.3
National Association of Statewide Independent Living Councils	Objective: D.4
National Council on Independent Living	Objective: D.4
New Horizons Disability Empowerment Center	Objectives A.1, A.2, A.3, B.1, B.2, B.3, B.4, B.5, D.1, D.2, D.3
Opportunity Tree	Objective: B.3
Raising Special Kids	Objective: B.3
Services Maximizing Independent Living and Empowerment	Objectives A.1, A.2, A.3, B.1, B.2, B.3, B.4, B.5, D.1, D.2, D.3
Sonoran UCEDD	Objective: B.3
The Arc of Arizona	Objective: B.5
World Institute on Disability	Objective: B.3, D.4

Section 3: Network of Centers

3.1 Existing Centers

Current Centers for Independent Living, including: legal name; geographic area and counties served; and source(s) of funding. Oversight process, by source of funds (e.g., Part B, Part C, state funds, etc.) and oversight entity.

The Arizona Independent Living (IL) network is comprised of the five Arizona Centers for Independent Living (AZCILs) and the Arizona Statewide Independent Living Council (AZSILC). Meeting on a quarterly basis, the Arizona IL Network reviews progress on SPIL goals and objectives, responds to SPIL Evaluation Committee recommendations, and discusses emerging needs related to Independent Living Services for Arizonans who have disabilities. All AZCILs are eligible and participate as SPIL Signatories, in addition to contributing to the development of the SPIL. All Arizona CILs (AZCILs) are Part C funded, with oversight from Administration for Community Living, Office of Independent Living Programs (ACL/OILP).

Arizona Rehabilitation Services Administration (AZRSA), who acts as the Designated State Entity, serves as a pass-through entity for all Part B grant funds, utilizing an Intergovernmental Agreement to award all Part B grant funds to Arizona Statewide Independent Living Council (AZSILC), who further allocates these funds in accordance with SPIL objectives. All AZCILs receive Part B and correlating State Match funding, in accordance with SPIL objectives.

Below is a graphic representation of the Arizona Independent Living Network, in regard to AZCIL service areas, sources of funding, estimated disability population according to the U.S. Census, American Community Survey of 2018, and oversight processes.

Legal Name And Location	Geographic Service Area and Estimated Disability Population	Oversight Process	Oversight Entity	SPIL Signatory (yes/no)
Ability360 5025 E Washington St #200 Phoenix, AZ 85034	Within the 19,339 square mile geographic service area, which includes Gila, Maricopa, and Pinal counties, there are an estimated 577,179 people who have disabilities	<u>Part C</u> CIL submits CIL PPR to ACL/OILP <u>Part B and State Match</u> CIL submits quarterly progress report to AZSILC, who submits quarterly reimbursement request to AZRSA	<u>Part C</u> ACL/OILP <u>Part B</u> AZRSA	Yes
Assist! To Independence 4133 E Cedar Ave Tuba City, AZ 86045	Within the 18,279 square mile geographic service area, which includes the Sovereign Nations of the Hopi Tribe, Kaibab Band of Paiute Indians, and Navajo Nation, there are an estimated 27,174 people who have disabilities	<u>Part C</u> CIL submits CIL PPR to ACL/OILP <u>Part B and State Match</u> CIL submits quarterly progress report to AZSILC, who submits quarterly reimbursement request to AZRSA	<u>Part C</u> ACL/OILP <u>Part B</u> AZRSA	Yes
DIRECT Center for Independence 1001 N Alvernon Way Tucson, AZ 85711	Within the 23,056 square mile geographic service area, which includes Cochise, Graham, Greenlee, Pima, and Santa Cruz counties, there are an estimated 192,260 people who have disabilities	<u>Part C</u> CIL submits CIL PPR to ACL/OILP <u>Part B and State Match</u> CIL submits quarterly progress report to AZSILC, who submits quarterly reimbursement request to AZRSA	<u>Part C</u> ACL/OILP <u>Part B</u> AZRSA	Yes

Legal Name And Location	Geographic Service Area and Estimated Disability Population	Oversight Process	Oversight Entity	SPIL Signatory (yes/no)
New Horizons Disability Empowerment Center 9400 E. Valley Road Prescott Valley, AZ 86314	Within the 42,929 square mile geographic service area, which includes Mohave and Yavapai counties, as well as the non-indigenous sections of Apache, Coconino, and Navajo counties, there are an estimated 109,982 people who have disabilities	<u>Part C</u> CIL submits CIL PPR to ACL/OILP <u>Part B and State Match</u> CIL submits quarterly progress report to AZSILC, who submits quarterly reimbursement request to AZRSA	<u>Part C</u> ACL/OILP <u>Part B</u> AZRSA	Yes
Services Maximizing Independent Living and Empowerment 1929 S Arizona Avenue Ste 11 Yuma, Arizona 85364	Within the 10,013 square mile geographic service area, which includes LaPaz and Yuma counties, there are an estimated 31,533 people who have disabilities	<u>Part C</u> CIL submits CIL PPR to ACL/OILP <u>Part B and State Match</u> CIL submits quarterly progress report to AZSILC, who submits quarterly reimbursement request to AZRSA	<u>Part C</u> ACL/OILP <u>Part B</u> AZRSA	Yes

3.2 Expansion and Adjustment of Network

Plan and priorities for use of funds, by funding source, including Part B funds, Part C funds, State funds, and other funds, whether current, increased, or one-time funding and methodology for distribution of funds. Use of funds to build capacity of existing Centers, establish new Centers, and/or increase statewideness of Network.

Minimum funding level for a Center and formula/plan for distribution of funds to bring each Center to the minimum. Exceptions must be explained with sufficient detail.

The Arizona Independent Living (IL) Network strongly believes that communities are best served by Centers for Independent Living (CILs) which have strong philosophical, programmatic, and financial underpinnings. Based on data from the Research and Training Center on Disability in Rural Communities at the University of Montana, as adjusted for inflation, the Arizona IL Network has adopted the figure of \$350,000 as the minimum funding level to establish a new Part C Center for Independent Living.

Should additional Part C funds become available in the state of Arizona, the first priority of the Arizona IL Network is to get the Arizona CILs (AZCILs) who are not at the minimum funding level of \$350,000, up to \$350,000. Any remaining funds, after each AZCIL is at \$350,000, will be split evenly among all Arizona Centers for Independent Living.

Should additional Part B funds become available, those funds, along with the correlating State Match Funding, shall be split evenly amongst the five AZCILs and Diverse Ability Incorporated, to enhance efforts related to SPIL Objective A.2, and SPIL Objectives C.3 and C.5, respectively, which are objectives that endeavor to reach Arizonans who have disabilities, who are underserved.

Action/process for distribution of funds relinquished or removed from a Center and/or if a Center closes.

Should an Arizona Center for Independent Living (AZCIL) relinquish its funding, have its funding removed, or close, the first priority of the Arizona IL Network is to ensure that the remaining Part C funded AZCILs are funded at the minimum level of \$350,000.

If, after all remaining AZCILs are at the minimum funding level of \$350,000, there is enough funding to start a new Center for Independent Living to ensure coverage of the same geographic service area as was vacated by the former AZCIL, the Arizona IL Network will welcome a competitive process for starting a new Part C funded CIL in the state, in accordance with the regulations governing such activities.

If, there is not an additional \$350,000 to start a new CIL, after all other AZCILs reach the minimum funding level of \$350,000, the Arizona IL Network agrees that existing AZCILs will have the opportunity to submit proposals to expand coverage into those service areas. The intent is that the IL Network comes together to ensure that the entire territory is redistricted to one or more existing AZCILs, to ensure optimal benefit to Arizonans who have disabilities residing in the newly-vacated service area. Funding of successful proposals will be appropriated according to the following formula:

The baseline 50% of funding will be split evenly among the CILs whose proposals are awarded, following determination that the needs of Arizonans who have disabilities in the newly-vacated area will be best met through award of such proposal(s).

The remaining 50% of funding will be split among the awardees in correlation with the most recently available estimated population of the cities and municipalities in each of the newly-acquired service areas. Meaning that, for example, if there are two awardees, and 65% of the population in the newly-acquired service area will be covered by Awardee A, then 65% of the remaining 50% of funding will go to Awardee A, while 35% of the remaining 50% of funding will go to Awardee B. This straight funding correlation for the remaining 50% of funding will be used in cases where there are two or more awardees. Should only one awardee be approved to cover the entire area, all available funding will be allocated to that awardee.

Plan/formula for adjusting distribution of funds when cut/reduced.

Should there be a cut to Part C funding, the priority of the Arizona Independent Living Network is to ensure that all Arizona Centers for Independent Living (AZCILs) are able to remain operational. For AZCILs who are not at the minimum funding level of \$350,000, priority will be to keep their existing funding intact, without reduction. The next priority is to keep the AZCILs who are at or above the minimum funding level of \$350,000, at or above that level. Should it become necessary, the Arizona Independent Living Network will reassess and reprioritize the use and distribution of Part B funds to support the continued operations of AZCILs, if Part C funds are reduced.

Plan for changes to Center service areas and/or funding levels to accommodate expansion and/or adjustment of the Network.

There are no anticipated changes to the existing service areas or funding of the AZCILs, and no current plans for expansion or adjustment of the Arizona Independent Living (IL) Network. Current strategy in regard to SPIL objectives includes significant enhancement of current service delivery with corresponding evaluative criteria. This is intentional, as the Arizona IL Network recognizes the need for increased capacity to serve the needs of Arizonans who have disabilities in rural and indigenous communities, and until such time that Arizona is in a position to adjust or expand the network, the Arizona IL Network values the SPIL as the foundation of strategic systems change in Arizona.

Plan for one-time funding and/or temporary changes to Center service areas and/or funding levels.

Arizona defines served as any resident of any county in the state, who has access to Independent Living Services, which they consider to be suitable to address their needs and goals. Arizona defines unserved as any resident of any county in the state, who lacks access to Independent Living Services, because the county has not been established within the service area of an existing Arizona Center for Independent Living (AZCIL). Arizona defines underserved as any resident of any county in the state, who lacks access to Independent Living Services, which they consider to be suitable to address their needs and goals. Should one time funding become available, or temporary changes to AZCIL service or funding areas occur, the Arizona IL Network agrees that these funds will be given priority consideration to be utilized to increase outreach and Independent Living Services to underserved, rural, and indigenous communities, within each AZCIL service area.

Section 4: Designated State Entity

Arizona Rehabilitation Services Administration (AZRSA) will serve as the entity in Arizona designated to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, Part B of the Act on behalf of the State. (Sec. 704(c))

4.1 DSE Responsibilities

- (1)** receive, account for, and disburse funds received by the State under this chapter based on the plan;
- (2)** provide administrative support services for a program under Part B, and a program under Part C in a case in which the program is administered by the State under section 723;
- (3)** keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;
- (4)** submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and
- (5)** retain not more than 5 percent of the funds received by the State for any fiscal year under Part B. for the performance of the services outlined in paragraphs (1) through (4).

4.2 Grant Process & Distribution of Funds

Grant processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds.

AZRSA serves as a pass-through entity for all Part B grant funds, utilizing an Intergovernmental Agreement to award all Part B grant funds to AZSILC. AZSILC further allocates these funds in accordance with SPIL objectives.

4.3 Oversight Process for Part B Funds

The oversight process to be followed by the DSE.

AZSILC is responsible for the oversight regarding adherence to the goals and objectives of the State Plan.

Fiscal oversight by AZRSA is provided through the reimbursement process. Invoices received by AZRSA from AZSILC contain purchase descriptions for verification against the approved budgeted line items, mitigating the need for intensive fiscal monitoring.

4.4 Administration and Staffing

Administrative and staffing support provided by the DSE.

AZRSA passes through all funds to AZSILC; there is minimal administrative and staffing support provided. Technical Assistance is provided by AZRSA to AZSILC regarding the grant funds on an as-needed basis to ensure funding integrity.

With no AZRSA staff serving as staff to AZSILC, there are no potential conflicts of interest from an organizational standpoint. Additionally, this firewall prevents the requirement for AZSILC to engage in the hiring, firing, or supervision of AZRSA staff.

4.5 State Imposed Requirements

State-imposed requirements contained in the provisions of this SPIL including: (45 CFR 1329.17(q))

There are no state-imposed requirements limiting, expanding, or in any other manner altering requirements for this State Plan for Independent Living and impacting the autonomy of AZSILC.

4.6 722 vs. 723 State

Check one:

 722 (if checked, will move to Section 5)

 723 (if checked, will move to Section 4.7)

4.7 723 States

Order of priorities for allocating funds amounts to Centers, agreed upon by the SILC and Centers, and any differences from 45 CFR 1329.21 & 1329.22.

How state policies, practices, and procedures governing the awarding of grants to Centers and oversight of the Centers are consistent with 45 CFR 1329.5, 1329.6, & 1329.22.

N/A

Section 5: Statewide Independent Living Council (SILC)

5.1 Establishment of SILC

How the SILC is established and SILC autonomy is assured.

To ensure that the AZSILC does not exist as an entity within a state agency, it was established as a 501 (c)(3) nonprofit corporation in 2001. AZSILC develops and adheres to its own Bylaws, and Policies and Procedures; develops and administers its own organizational budget; and hires, supervises, and evaluates, its own employees, who work remotely from home offices.

5.2 SILC Resource plan

Resources (including necessary and sufficient funding, staff/administrative support, and in-kind), by funding source and amount, for SILC to fulfill all duties and authorities.

Since 2017, AZSILC has received a consistent \$266,000 in Innovation and Expansion funds for the SILC Resource Plan, through cooperative discussion with Arizona Rehabilitation Services Administration (AZRSA), Designated State Entity (DSE). This amount has been adequate for AZSILC to function successfully in regard to operations, Council activities, and administrative support.

Process used to develop the Resource Plan.

In March of each year, AZSILC approaches AZRSA to discuss SILC Resource Plan funding amounts and sources anticipated. Using that figure, AZSILC executive staff review expenses from current fiscal year, consider additional or changing funding needs, and submit a draft budget to the AZSILC Board for review, revision, and final approval in April. The approved SILC Resource Plan is submitted to AZRSA by May 1 of each year, for AZSILC Fiscal Year beginning July 1.

Process for disbursement of funds to facilitate effective operations of SILC.

AZSILC Fiscal Policies and Procedures provide for the processes by which budgets are approved, or amended. AZSILC utilizes a contract accountant for bookkeeping, payroll, quarterly, and year end accounting. In addition, an independent Financial Review is performed on an annual basis to ensure the integrity of AZSILC fiscal practices. AZSILC requisitions SILC Resource Plan funds from AZRSA on a monthly basis; and Part B funds, quarterly. All funds requisitioned from AZRSA are on a reimbursement basis, and accompanying verification documentation is required, prior to distribution.

Justification if more than 30% of the Part B appropriation is to be used for the SILC Resource Plan.

No Part B funds are used for the SILC Resource Plan.

5.3 Maintenance of SILC

How State will maintain SILC over the course of the SPIL.¹

AZSILC engages in ongoing recruitment activities, which include: promotion through the AZSILC website and social media outlets; AZSILC member appeals; and at community events where AZSILC has an official presence.

In accordance with AZSILC Policies and Procedures, prior to vacancies occurring on AZSILC, the AZSILC executive staff and/or AZSILC members identify potential candidates to recruit for membership. Beginning in September of each year, the AZSILC executive staff begin a dialogue with the Arizona Governor's Office of Boards and Commissions, to ensure that prospective applicants are vetted, and that appointed applicants meet the requirements necessary to fill the vacant positions.

In recent years, AZSILC has developed a strong relationship with its appointing authority, and the Governor’s Office of Board and Commissions now has a solid understanding of the SILC composition requirements. Efforts will be made to ensure this reciprocal relationship continues.

Not only does Arizona Rehabilitation Services Administration (AZRSA) serve as the Designated State Entity (DSE), AZRSA serves as a partner in AZSILC endeavors, and community collaboration between the two is common, and productive. AZSILC receives \$266,000 in Innovation and Expansion funds for the SILC Resource Plan, and AZRSA is extremely responsive to AZSILC inquiries, and reimbursement requests. AZSILC has no difficulty meeting its statutory duties and authorities, as funding to this point is adequate.

Section 6: Legal Basis and Certifications

6.1 Designated State Entity (DSE)

**The state entity/agency designated to receive and distribute funding, as directed by the SPIL, under Title VII, Part B of the Act is Arizona Rehabilitation Administration (AZRSA).
Authorized representative of the DSE: Kristen Mackey Title: Administrator.**

Statewide Independent Living Council (SILC)

The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is Arizona.

6.2 Centers for Independent Living (CILs)

The Centers for Independent Living (CILs) eligible to sign the SPIL, a minimum of 51% whom must sign prior to submission, are:

- Ability360
- Assist! To Independence
- DIRECT Center for Independence
- New Horizons Disability Empowerment Center
- Services Maximizing Independent Living and Empowerment
- _____
- _____

6.4 Authorizations

6.4.a. The SILC is authorized to submit the SPIL to the Independent Living Administration, Administration for Community Living. Yes

6.4.b. The SILC and CILs may legally carryout each provision of the SPIL. Yes

6.4.c. State/DSE operation and administration of the program is authorized by the SPIL.

Yes

Section 7: DSE Assurances

Kristen Mackey acting on behalf of the DSE, Arizona Rehabilitation Services Administration (AZRSA), located at 1789 W Jefferson St 2NW Phoenix AZ 85007, 602-264-2907, kmackey@azdes.gov 45 CFR 1329.11 assures that:

- 7.1. The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the State based on the plan;**
- 7.2. The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon request;**
- 7.3. The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;¹**
- 7.4. The DSE assures that the SILC is established as an autonomous entity within the State as required in 45 CFR 1329.14;**
- 7.5. The DSE will not interfere with the business or operations of the SILC that include but are not limited to:**
 - 1. Expenditure of federal funds**
 - 2. Meeting schedules and agendas**
 - 3. SILC board business**
 - 4. Voting actions of the SILC board**
 - 5. Personnel actions**
 - 6. Allowable travel**
 - 7. Trainings**

- 7.6. The DSE will abide by SILC determination of whether the SILC wants to utilize DSE staff:**
- 1. If the SILC informs the DSE that the SILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for the SILC is the sole responsibility of the SILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).**
- 7.7. The DSE will fully cooperate with the SILC in the nomination and appointment process for the SILC in the State;**
- 7.8. The DSE shall make timely and prompt payments to Part B funded SILCs and CILs:**
- 1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after receipt of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;**
 - 2. When necessary, the DSE will advance payments to Part B funded SILCs and CILs to cover its estimated disbursement needs for an initial period generally geared to the mutually agreed upon disbursing cycle; and**
 - 3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).**

The signature below indicates this entity/agency's agreement to: serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act; affirm the State will comply with the aforementioned assurances during the three-year period of this SPIL; and develop, with the SILC, and ensure that the SILC resource plan is necessary and sufficient (in compliance with section 8, indicator (6) below) for the SILC to fulfill its statutory duties and authorities under Sec. 705(c) of the Act, consistent with the approved SPIL.¹

Name and Title of DSE director/authorized representative

Signature

Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

Section 8: Statewide Independent Living Council (SILC) Assurances and Indicators of Minimum Compliance

8.1 Assurances

Susan Molloy, MA acting on behalf of the SILC Arizona Statewide Independent Living Council located at 8657 Hansa Trail Snowflake AZ 85937, 928-536-4625, molloy@frontiernet.net
45 CFR 1329.14 assures that:

- (1) The SILC regularly (not less than annually) provides the appointing authority recommendations for eligible appointments;**
- (2) The SILC is composed of the requisite members set forth in the Act;¹**
- (3) The SILC terms of appointment adhere to the Act;¹**
- (4) The SILC is not established as an entity within a State agency in accordance with 45 CFR Sec. 1329.14(b);**
- (5) The SILC will make the determination of whether it wants to utilize DSE staff to carry out the functions of the SILC;**
 - a. The SILC must inform the DSE if it chooses to utilize DSE staff;**
 - b. The SILC assumes management and responsibility of such staff with regard to activities and functions performed for the SILC in accordance with the Act.¹**
- (6) The SILC shall ensure all program activities are accessible to people with disabilities;**
- (7) The State Plan shall provide assurances that the designated State entity, any other agency, office, or entity of the State will not interfere with operations of the SILC, except as provided by law and regulation and;**
- (8) The SILC actively consults with unserved and underserved populations in urban and rural areas that include, indigenous populations as appropriate for State Plan development as described in Sec. 713(b)(7) the Act regarding Authorized Uses of Funds.¹**

Section 8.2 Indicators of Minimum Compliance

Indicators of minimum compliance for Statewide Independent Living Councils (SILC) as required by the Rehabilitation Act (Section 706(b), 29 U.S.C. Sec 796d-1(b)), as amended and supported by 45 CFR 1329.14-1329.16; and Assurances for Designated State Entities (DSE) as permitted by Section 704(c)(4) of the Rehabilitation Act (29 U.S.C. Sec. 796c(c)(4)), as amended.

(a) STATEWIDE INDEPENDENT LIVING COUNCIL INDICATORS. –

(1) SILC written policies and procedures must include:

- a. A method for recruiting members, reviewing applications, and regularly providing recommendations for eligible appointments to the appointing authority;
- b. A method for identifying and resolving actual or potential disputes and conflicts of interest that are in compliance with State and federal law;
- c. A process to hold public meetings and meet regularly as prescribed in 45 CFR 1329.15(a)(3);
- d. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
- e. A process and timeline for advance notice to the public for SILC “Executive Session” meetings, that are closed to the public, that follow applicable federal and State laws;
 - i. “Executive Session” meetings should be rare and only take place to discuss confidential SILC issues such as but not limited to staffing.
 - ii. Agendas for “Executive Session” meetings must be made available to the public, although personal identifiable information regarding SILC staff shall not be included;
- f. A process and timelines for the public to request reasonable accommodations to participate during a public Council meeting;
- g. A method for developing, seeking and incorporating public input into, monitoring, reviewing and evaluating implementation of the State Plan as required in 45 CFR 1329.17; and
- h. A process to verify centers for independent living are eligible to sign the State Plan in compliance with 45 CFR 1329.17(d)(2)(iii).

(2) The SILC maintains regular communication with the appointing authority to ensure efficiency and timeliness of the appointment process.

(3) The SILC maintains individual training plans for members that adhere to the SILC Training and Technical Assistance Center’s SILC training curriculum.

(4) The SILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) ensuring:

- a. Adequate documentation of the State Plan development process, including but not limited to, a written process setting forth how input will be gathered from the state’s centers for independent living and individuals with disabilities throughout the state, and the process for how the information collected is considered.

- b. All meetings regarding State Plan development and review are open to the public and provides advance notice of such meetings in accordance with existing State and federal laws and 45 CFR 1329.17(f)(2)(i)-(ii);
 - c. Meetings seeking public input regarding the State Plan provides advance notice of such meetings in accordance with existing State and federal laws, and 45 CFR 1329.17(f)(2)(i);
 - d. Public meeting locations, where public input is being taken, are accessible to all people with disabilities, including, but not limited to:
 - i. proximity to public transportation,
 - ii. physical accessibility, and
 - iii. effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.
 - e. Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.
- (5) The SILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:
- a. Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.
- (6) The SILC State Plan resource plan includes:
- a. Sufficient funds received from:
 - i. Title VII, Part B funds;
 - 1. If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII, Part B funds received by the State;
 - ii. Funds for innovation and expansion activities under Sec. 101(a)(18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;
 - iii. Other public and private sources.
 - b. The funds needed to support:
 - i. Staff/personnel;
 - ii. Operating expenses;
 - iii. Council compensation and expenses;
 - iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;

- v. Resources to attend and/or secure training and conferences for staff and council members and;
- vi. Other costs as appropriate.

The signature below indicates the SILC's agreement to comply with the aforementioned assurances and indicators:

Name of SILC chairperson

Signature Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

Section 9: Signatures

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the Arizona Statewide Independent Living Council and the centers for independent living in the state agree with and intend to fully implement this SPIL's content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services.

The effective date of this SPIL is October 1, 2020

SIGNATURE OF SILC CHAIRPERSON

DATE

NAME OF SILC CHAIRPERSON

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

NAME OF CIL DIRECTOR

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

NAME OF CIL DIRECTOR

Section 9: Signatures

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the Arizona Statewide Independent Living Council and the centers for independent living in the state agree with and intend to fully implement this SPIL's content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services.

The effective date of this SPIL is October 1, 2020

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

NAME OF CIL DIRECTOR

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

NAME OF CIL DIRECTOR

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

NAME OF CIL DIRECTOR

Electronic signatures may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.