

Unapproved Minutes

Tuesday, August 19th, 2020

Meeting was available via
videoconference/teleconference only.



AZSILC Board Members Present: Shawnique Cotton, Scott Lindbloom, Randy Russell, and Laura Duval.

AZSILC Board Members Absent: Audra Paletta

Staff Present: Melissa Ann Santora and Sarah Kader

Public Present: None

Welcome and Introductions:

Shawnique Cotton, AZSILC Chair, called the meeting to order at 2:36 pm and introductions were completed.

Public Comment on Agenda Items Only:

Shawnique Cotton called for public comment. No public comment was received.

Approval of Consent Agenda:

Scott Lindbloom moved to approve the AZSILC Board meeting minutes for 7/15/20. Randy Russell seconded the motion. All voted in favor. The following opposed: None. The following abstained: None. The motion carried unanimously.

Report of the Chair:

Shawnique Cotton thanks Sarah Kader for her service to the organization and asked that Council and Board member names be put on the website.

Report of the Treasurer:

Laura Duval presented the report of the Treasurer. Laura Duval reviewed the draft June financials and said she had asked Sarah Kader questions that Sarah Kader had answered previously. Sarah Kader reported that she had spoken to the CPA for AZSILC and he said that monthly financial reports should still be prepared by the accounting team. Scott Lindbloom asked about funds from the Area Agencies on Aging and Melissa Ann Santora replied that those funds are going to the Centers.

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Scott Lindbloom moved to approve the draft June Financial Statements. Randy Russell seconded the motion. All voted in favor. The following opposed: None. The following abstained: none. The motion carried.

Report of the Personnel Committee Chair:

Laura Duval reported that the committee had not met since the last meeting and so she had nothing new to report.

Report of the Executive Staff

Sarah Kader provided a report for her role as Director of Operations. Sarah thanks AZSILC for the past two years. Sarah reminded the Board that she has resigned effective end of August and is wrapping things up during her final days. Sarah informed the Board that Melissa is on medical leave until September 21, 2020.

Executive Session

The Board went into Executive Session, during which time Melissa Ann Santora and Sarah Kader were not present. When Melissa and Sarah returned, Laura Duval informed them that the Board decided to have Melissa Ann Santora serve in both director roles, filling Sarah's role until a replacement is found. Melissa agreed. Sarah Kader asked about the pay out of her vacation leave upon her resignation. Laura Duval explained that was correct per AZSILC policies and asked Sarah to send an email to her and the accounting team. Sarah agreed she will do so.

Announcements:

Shawnique Cotton wished Mellie well, and all wished her well in her healing journey.

There were no further announcements.

Call to the Public:

AZSILC Board Chair, Shawnique Cotton, called for public comment. Scott Lindbloom indicated he will be traveling to Alaska.

Adjournment:

Scott Lindbloom moved to adjourn. Randy Russell seconded the motion.

The meeting was adjourned at 3:46 pm.